

Scheme of Studies

1. BS Media and Communication Studies



**DEPARTMENT OF COMMUNICATION & MEDIA STUDIES
UNIVERSITY OF SARGODHA**

1. Title of Degree Program: BS in Media and Communication Studies

Program Learning Objectives: BS in Media and Communication Studies which is committed to deliver a holistic and integrated perspective about the conventional and digital media among its students. With advanced, collaborative and rigorous curriculum, qualified faculty, interactive sessions with professionals, study tours, and research-based pedagogy, students are empowered with critical, analytical and creative skills essential for job placement in digital and conventional media. The BS Media and Communication Studies aims at helping students to become better communicators. The program will develop different skills for writing and editing news stories. It will help the students to understand different kinds of media in-depth besides providing good quality education in the field of Journalism for assuming different roles in print, electronic and social media. Such roles include writers, producers, directors, and so on. It aims at offering market driven knowledge and skill set to the students of this program. The program focuses on polishing of skills in advertising for organizing effective media campaigns and preparing better and more effective communicators to meet the challenges in Public Relations domain. It will equip future media practitioners with essential professional skills and competencies and enhance their critical abilities in conducting media research. The BS Media and Communication program will inculcate a sense of media literacy to overcome the challenges of media globalization.

2. Program Structure:

Duration	Minimum 4-Years (8-Semesters), Maximum 6-Years (12-Semesters)
Admission Requirements:	Eligibility: At least 45% marks in intermediate Part-I/II, DAE (2 nd Year) or equivalent qualification
Degree Completion Requirements:	Duration: 04 Year Program (08 Semesters) Minimum Degree Requirements: 133 Credit Hours Minimum Degree Requirements ADA after 4 semesters: 70 Credit Hours (*Students who opt to quit after completion of after 4 semesters can apply for award of ADA Degree)

3. General Education (Gen Ed) Requirements:(Mandatory/Core Courses):

Sr. No.	Semester	Course Code	Course Title	Credit Hours	Prerequisite
1.	2	URCG-5112	Fables, Wisdom and EPICS	2(2-0)	Nil
2.	4	URCG-5114	Basic Science	3(2-1)	Nil
3.	2	URCG-5116	Science of Society-I	2(2-0)	Nil
4.	1	URCG-5118	Functional English	3(3-0)	Nil
5.	3	URCG-5119	Expository Writing	3(3-0)	Nil
6.	2	URCG-5120	Exploring Quantitative Skills	3(3-0)	Nil
7.	3	URCG-5121	Tools for Quantitative Reasoning	3(3-0)	Nil
8.	1	URCG-5105 URCG-5126	Islamic Studies (OR) Religious Education/Ethics	2(2-0)	Nil
9.	3	URCG-5122	Ideology and Constitution of Pakistan	2(2-0)	Nil
10.	1	URCG-5123	Applications of Information and Communication Technologies (ICT)	3(2-1)	Nil
11.	4	URCG-5124	Entrepreneurship	2(2-0)	Nil
12.	4	URCG-5125	Civics and Community Engagement	2(2-0)	Nil
13.	1-8	URCG-5111	Translation of Holy Quran*	NC	Nil
14.	2	URCG-5127	Seerat of the Holy Prophet (SAW)*	1(1-0)	Nil
GE Courses Credit Hours Total				31	

* Muslim Students only

4. Single Major Courses:

Sr. No.	Course Code	Course Title	Credit Hours	Prerequisite
1.	MCOM-5101	Conventional and Digital Communication	3(3+0)	Nil
2.	MCOM-5103	Computer Applications in Mass Communication	3(1+2)	Nil
3.	MCOM-5104	Contemporary World Media	3(3+0)	Nil
4.	MCOM-5105	Journalistic Language (Urdu)	3(3+0)	Nil
5.	MCOM-5109	Journalistic Language (English)	3(3+0)	Nil
6.	MCOM-5111	Introduction to Social Media	3(3+0)	Nil
7.	MCOM-5106	Introduction to Mobile Journalism	3(3+0)	Nil
8.	MCOM-5107	News Reporting and Sub-Editing	3(3+0)	Nil
9.	MCOM-5108	Current Affairs	3(3+0)	Nil
10.	MCOM-5112	Media Ethics & Laws	3(3+0)	Nil
11.	MCOM-5132	Photojournalism	3(2+1)	Nil
12.	MCOM-5133	Fundamentals of Broadcast Media	3(3+0)	Nil
13.	MCOM-6114	Communication Theories-I	3(3+0)	Nil
14.	MCOM-6116	Communication Research-I	3(3+0)	Nil
15.	MCOM-6117	Introduction to Film and Theatre	3(3+0)	Nil
16.	MCOM-6119	Communication Theories-II	3(3+0)	MCOM-6114
17.	MCOM-6121	Communication Research-II	3(3+0)	MCOM-6116
18.	MCOM-6118	Digital Journalism	3(3+0)	Nil
19.	MCOM-6120	Introduction to Advertising and Public Relations	3(3+0)	Nil
20.	MCOM-6122	Opinion Writing	3(2+1)	Nil
21.	MCOM-6123	International Communication	3(3+0)	Nil
22.	MCOM-6124	Development Communication	3(3+0)	Nil
23.	MCOM-6138	Media Management	3(3+0)	Nil
24.	MCOM-6139	Research Report	3(0+3)	Nil
25.	Student will opt one specialization consisting 04 courses and 12 credit hour which will be taught from semester 05 to 08			
Major Courses Credit Hours Total			84	

5. Interdisciplinary/Allied courses: minimum 12 credit hours:

1.	POLS-5101	Introduction to Political Science	3(3+0)	Nil
2.	URDU-5102	Functional Urdu	3(3+0)	Nil
3.	INFM-6430	Information Literacy	3(3+0)	Nil
4.	GRAD-5114	Graphic Design-II	3(0+3)	Nil
Interdisciplinary Courses Credit Hours Total			12	

6. Field experience/internship: Minimum 03 credit hours:

1.	MCOM-6155	Internship/ Field Experience	3(0-3)	Nil
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7. Capstone project: Minimum 03 credit hours:

1.	MCOM-6154	Capstone Project	3(0-3)	Nil
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Summary:

Sr. No.	Category	No. of Courses	Credit hours
1.	General Courses	14	31
2.	Subject Major Courses	28	84
3.	Allied/ Interdisciplinary Courses	04	12
4.	Internship	01	03
5.	Capstone Project	01	03
	Total with Minor	48	133

Semester-I

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
GE-1	URCG-5118	Functional English	3(3-0)	Nil
GE-2	URCG-5105 URCG-5126	Islamic Studies (Compulsory) OR Ethics (For Non Muslim Students)	2(2-0)	Nil
GE-3	URCG-5123	Applications of Information Communication Technologies (ICT)	3(2-1)	Nil
Major-1	MCOM-5101	Conventional and Digital Communication	3(3+0)	Nil
Major-2	MCOM-5103	Computer Applications in Mass Communication	3(1+2)	Nil
Major-3	MCOM-5104	Contemporary World Media	3(3+0)	Nil

Semester Total Credit Hours: 17

Semester-II

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
GE-4	URCG-5112	Fables, Wisdom and Epic	2(2-0)	Nil
GE-5	URCG-5116	Science of Society-I	2(2-0)	Nil
GE-6	URCG-5120	Exploring Quantitative Skills	3(3-0)	Nil
GE-7	URCG-5127	Seerat of the Holy Prophet (SAW)*	1(1-0)	Nil
GE-8	URCG-5111	Translation of the Holy Quran-I*	NC	Nil
Major-4	MCOM-5105	Journalistic Language (Urdu)	3(3+0)	Nil
Major-5	MCOM-5109	Journalistic Language (English)	3(3+0)	Nil
Major-6	MCOM-5111	Introduction to Social Media	3(3+0)	Nil

* Muslim Students only

Semester Total Credit Hours: 17

Semester-III

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
GE-9	URCG-5119	Expository Writing	3(3-0)	Nil
GE-10	URCG-5121	Tools for Quantitative Reasoning	3(3-0)	Nil
GE-11	URCG-5122	Ideology and Constitution of Pakistan	2(2-0)	Nil
Major-7	MCOM-5106	Introduction to Mobile Journalism	3(3+0)	Nil
Major-8	MCOM-5107	News Reporting and Sub-Editing	3(3+0)	Nil
Major-9	MCOM-5108	Current Affairs	3(3+0)	Nil

Semester Total Credit Hours: 17

Semester-IV

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
GE-12	URCG-5114	Basic Science	3(2-1)	Nil
GE-13	URCG-5124	Entrepreneurship	2(2-0)	Nil
GE-14	URCG-5125	Civics and Community Engagement	2(2-0)	Nil
GE-8	URCG-5111	Translation of the Holy Quran-II*	NC	Nil
Major-10	MCOM-5112	Media Ethics & Laws	3(3+0)	Nil
Major-11	MCOM-5132	Photojournalism	3(2+1)	Nil
Major-12	MCOM-5133	Fundamentals of Broadcast Media	3(3+0)	Nil

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Semester Total Credit Hours: 16

Summar Semester

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
Compulsory	COMS-6155	Internship/Field Experience	3(0+3)	Nil

Semester-V

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
Major-13	MCOM-6114	Communication Theories-I	3(3+0)	Nil
Major-14	MCOM-6116	Communication Research-I	3(3+0)	Nil
Major-15	MCOM-6117	Introduction to Film and Theatre	3(3+0)	Nil
Inter/Disp-1	POLS-5101	Introduction to Political Science	3(3+0)	Nil
Major-16	**	Course-1 from List	3	**

Semester Total Credit Hours: 15

Semester-VI

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
GE-8	URCG-5111	Translation of the Holy Quran-III*	NC	Nil
Major-17	MCOM-6118	Digital Journalism	3(3+0)	Nil
Major-18	MCOM-6119	Communication Theories-II	3(3+0)	Nil
Major-19	MCOM-6121	Communication Research-II	3(3+0)	Nil
Inter/Disp-2	URDU-5102	Functional Urdu	3(3+0)	Nil
Major-20	**	Course-2 from List	3	**

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Semester Total Credit Hours: 15

Semester-VII

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
Major-21	MCOM-6120	Introduction to Advertising and Public Relations	3(3+0)	Nil
Major-22	MCOM-6122	Opinion Writing	3(2+1)	Nil
Major-23	MCOM-6123	International Communication	3(3+0)	Nil
Major-24	MCOM-6124	Development Communication	3(3+0)	Nil
Inter/Disp-3	INFM-6430	Information Literacy	3(3+0)	Nil
Major-25	**	Course-3 from List	3	**

Semester Total Credit Hours: 18

Semester-VIII

Category	Course Code	Course Title	Credit Hours	Pre-Requisite
GE-8	URCG-5111	Translation of the Holy Quran-IV*	NC	Nil
Major-26	MCOM-6138	Media Management	3(3+0)	Nil
Major-27	MCOM-6139	Research Report	3(0+3)	
Inter/Disp-	GRAD-5114	Graphic Design-II	3(0+3)	Nil
Compulsory	MCOM-6154	Capstone Project	3(0-3)	Nil
Major-28	**	Course-4 from List	3	**

* Muslim Students only

Semester Total Credit Hours: 15

Degree Program Total: 133

** Students will opt one specialization which will be taught from semester 5 to 8.

1. Digital Media

MCOM-6126	Creative Writing for Digital Media	3(1+2)
MCOM-6127	Social Media Platforms	3(3+0)
MCOM-6142	Convergent Media	3(3+0)
MCOM-6143	Mobile Journalism Production and Broadcasting	3(1+2)

2. Broadcast Media

MCOM-6128	Radio News Reporting and Production	3(2+1)
MCOM-6129	TV News Reporting and Production	3(2+1)
MCOM-6144	Radio Program Production	3(1+2)
MCOM-6145	TV Program Production	3(1+2)

3. Advertising & Public Relations

MCOM-6130	Strategic Communication in Digital Age	3(3+0)
MCOM-6131	Public Relations	3(1+2)
MCOM-6146	Advertising	3(1+2)
MCOM-6147	Strategic Communication Campaign Design	3(1+2)

4. Development Support Communications

MCOM-6132	Development Support Communication	3(3+0)
MCOM-6133	Technology and Social Change	3(3+0)
MCOM-6148	Campaign Designing	3(1+2)
MCOM-6149	Development Journalism	3(1+2)

5. Print Media

MCOM-6134	Conflict Reporting	3(3+0)
MCOM-6135	Newspaper Production	3(1+2)
MCOM-6150	Sub-Editing and Page Designing	3(2+1)
MCOM-6151	Magazine Production	3(1+2)

6. Film and Theatre

MCOM-6136	Film (Theory and Practice)	3(2+1)
MCOM-6137	Theatre (Theory and Practice)	3(2+1)
MCOM-6152	Film Production (Project)	3(0+3)
MCOM-6153	Theatre (Project)	3(0+3)

SEMESTER-I

The course aims at providing understanding of a writer's goal of writing (i.e. clear, organized and effective content) and to use that understanding and awareness for academic reading and writing. The objectives of the course are to make the students acquire and master the grammatical academic writing skills. The course would enable the students to develop argumentative writing techniques. The students would be able to logically add specific details on the topics such as facts, examples and statistical or numerical values. The course will also provide insight to convey the knowledge and ideas in an objective and persuasive manner. Furthermore, the course will also enhance the students' understanding of ethical considerations in writing academic assignments and topics including citation, plagiarism, formatting and referencing the sources as well as the technical aspects involved in referencing.

Contents

1. Developing Analytical Skills
2. Transitional devices (word, phrase and expressions)
3. Development of ideas in writing
4. Reading Comprehension
5. Precis Writing
6. Developing argument
7. Sentence structure: Accuracy, variation, appropriateness, and conciseness
8. Appropriate use of active and passive voice
9. Organization and Structure of a Paragraph
10. Organization and structure of Essay
11. Types of Essays

Recommended Texts

1. Bailey, S. (2011). *Academic writing: A handbook for international students* (3rd ed.). New York: Routledge.
2. Eastwood, J. (2011). *A Basic English grammar*. Oxford: Oxford University Press.
3. Swales, J. M., & Feak, C. B. (2012). *Academic writing for graduate students: Essential tasks and skills* (3rd ed.). Ann Arbor: The University of Michigan Press.
4. Swan, M. (2018). *Practical English usage* (8th ed.). Oxford: Oxford University Press.

Suggested Readings

1. Biber, D., Johansson, S., Leech, G., Conrad, S., Finegan, E., & Quirk, R. (1999). *Longman grammar of spoken and written English*. Harlow Essex: MIT Press.
2. Cresswell, G. (2004). *Writing for academic success*. London: SAGE.
3. Johnson-Sheehan, R. (2019). *Writing today*. Don Mills: Pearson.
4. Silvia, P. J. (2019). *How to write a lot: A practical guide to productive academic writing*. Washington: American Psychological Association
5. Thomson, A. J., & Martinet, A. V. (1986). *A Practical English Grammar*. Oxford: Oxford University Press

Islamic Studies engages in the study of Islam as a textual tradition inscribed in the fundamental sources of Islam; Qur'an and Hadith, history and particular cultural contexts. The area seeks to provide an introduction to and a specialization in Islam through a large variety of expressions (literary, poetic, social, and political) and through a variety of methods (literary criticism, hermeneutics, history, sociology, and anthropology). It offers opportunities to get fully introductory foundational bases of Islam in fields that include Qur'anic studies, Hadith and Seerah of Prophet Muhammad (PBUH), Islamic philosophy, and Islamic law, culture and theology through the textual study of Qur'an and Sunnah.

- To make students understand the relevance and pragmatic significance of Islam in their lives.
- To make learners comprehend the true spirit of Islam with reference to modern world.
- To generate a sense of Islamic principles as a code of living that guarantee the effective solutions to the current challenges of being.
- To provide Basic information about Islamic Studies
- To enhance understanding of the students regarding Islamic Civilization
- To improve Students skill to perform prayers and other worships
- To enhance the skill of the students for understanding of issues related to faith and religious life.

Contents

Introduction to Qur'anic Studies

- 1) Basic Concepts of Qur'an
- 2) History of Quran
- 3) Uloom-ul-Quran

مطالعہ قرآن (تعارف قرآن ، منتخب آیات کا ترجمہ و تفسیر: سورة البقرہ آیات 1-5، 482-482؛ سورة الحجرات آیات 1-18؛ سورة الفرقان آیات 26-77؛ سورة المومنون آیات 1-11؛ سورة الاحزاب آیات 2، 41، 64-66، 24، 52-55؛ سورة الانعام آیات 151-156؛ سورة الصف آیات 1-12؛ الحشر آیات 18-44؛ آل عمران آیات 154-154؛ النحل آیات 14-12؛ لقمن آیت 44، حم السجده آیت 56)

Introduction to Sunnah

- 1) Introduction of Hadith
- 2) Legal Status of Hadith
- 3) History of the compilation of Hadith 4)Kinds of Hadith

حدیث کا تعارف، حدیث کی دینی حیثیت، حفاظت و تدوین حدیث، حدیث کی اقسام متن، حدیث: [درج ذیل موضوعات پر احادیث کا مطالعہ

1- اعمال کا اجر نیت پر منحصر ہے۔ 4- بہترین انسان قرآن کا طالب علم اور اس کا معلم ہے۔ 6- کتا ب و سنت گمراہی سے بچنے کا ذریعہ ہیں۔ 2- ارکان اسلام 5- اسلام ، ایمان ، احسان اور قیامت کی نشانیاں ، 2- بچوں کی نماز کی تلقین 7- دین کا گہرا فہم اللہ کی خاص عنایت ہے 8- حصول علم، تلاوت قرآن اور عمل کی اہمیت و فضیلت ، 5- روز محشر کا محاسبہ ، 14- حقوق اللہ کے ساتھ ساتھ حقوق العباد کا لحاظ رکھنا بھی لازم ہے 11- حسن خلق کی عظمت اور فحش و بد گوئی کی مذمت 14- دنیا و آخرت کی بھلائی کی ضامن چار چیزیں ، 16- ہلاک کر دینے والی سات چیزیں ، 12- بے عمل مبلغ کا عبرت ناک انجام 15- ہر شخص نگران ہے اور ہر شخص مسئول 1) Sirah of the Prohet)

- 2) Importance of the Study of Sirah
- 3) Character building method of the Prophet

(سیرت النبی ﷺ) مطالعہ سیرت کی ضرورت و اہمیت ، تعمیر، سیرت و شخصیت کا نبوی منہاج اور عملی نمونے ، اقامت دین کا نبوی طریق کار ، اقامت دین بعہد خلافت راشدہ، میثاق مدینہ ، خطبہ حجة الوداع، اخلاقی تعلیمات ، تشکیل اجتماعیت اور اسوہ حسنہ ، قرآن مجید میں سیرت سرور عالم کا بیان، غزوات نبوی ﷺ کے مقاصد و حکمتیں)

Islamic Culture & Civilization

- 1) Basic Concepts of Islamic Culture & Civilization
- 2) Historical Development of Islamic Culture & Civilization

- 3) Characteristics of Islamic Culture & Civilization
- 4) Islamic Culture & Civilization and Contemporary Issues

2. اسلامی تہذیب و تمدن (اسلامی تہذیب کا مفہوم، اسلامی کے عوامل و عناصر، اسلامی تہذیب کی خصوصیات، اسلامی تہذیب، علمی، معاشرتی اور سماجی اثرات، تہذیبوں کے تصادم کے نظریے کا تنقیدی جائزہ، تہذیبی تصادم کے اثرات و نتائج، طبعی، حیاتیاتی اور معاشرتی علوم میں مسلمانوں کا کردار، نام ور مسلمان سائنسدان) *Pre-Requisite: Nil*

Recommended Books

- 1) Hameed ullah Muhammad, —Emergence of Islam, IRI, Islamabad
- 2) Hameed ullah Muhammad, —Muslim Conduct of State
- 3) Hameed ullah Muhammad, —Introduction to Islam
- 4) Ahmad Hasan, —Principles of Islamic Jurisprudence, Islamic Research, Institute, International Islamic University, Islamabad (1993)
- 5) Dr. Muhammad Zia-ul-Haq, —Introduction to Al Sharia Al Islamial Allama Iqbal Open University, Islamabad (2001)
- 6) Dr. Muhammad Shahbaz Manj, Teleemat-e- Islam

1. Meaning and Scope of Ethics.
2. Relation of Ethics with:
 - (a) Religion
 - (b) Science
 - (c) Law
3. Historical Development of Morality:
 - (a) Instinctive Moral Life.
 - (b). Customary Morality.
 - (c). Reflective Morality.
4. Moral Theories:
 - (a). Hedonism (Mill)
 - (b). Intuitionism (Butler) (c).
Kant's Moral Theory.
5. Moral Ethics and Society.
 - (a). Freedom and Responsibility.
 - (b). Tolerance
 - (c). Justice
 - (d). Punishment (Theories of Punishment)
6. Moral Teachings of Major Religions:
 - a). Judaism
 - b). Christianity
 - c). Islam
7. Professional Ethics:
 - a). Medical Ethics
 - b). Ethics of Students
 - c). Ethics of Teachers
 - d). Business Ethics

REFERENCE BOOKS:

1. William Lille. An Introduction to Ethics., London Methuen & Co. latest edition.
2. Titus, H.H. Ethics for Today. New York: American Book, latest edition.
3. Hill, Thomas. Ethics in Theory and Practice. N.Y. Thomas Y. Crowel, latest edition
4. Ameer Ali, S. The Ethics of Islam. Calcutta: Noor Library Publishers, latest edition
5. Donaldson, D.M. Studies in Muslim Ethics. London: latest edition. 6. Sayeed, S.M.A.(Tr.)
Ta'aruf-e-Akhlaqiat. Karachi: BCC&T, Karachi University of

The course introduces students to information and communication technologies and their current applications in their respective areas. Objectives include basic understanding of computer software, hardware, and associated technologies. They can make use of technology to get maximum benefit related to their study domain. Students can learn how the Information and Communications systems can improve their work ability and productivity. How Internet technologies, E-Commerce applications and Mobile Computing can influence the businesses and workplace. At the end of semester students will get basic understanding of Computer Systems, Storage Devices, Operating systems, E-commerce, Data Networks, Databases, and associated technologies. They will also learn Microsoft Office tools that include Word, Power Point, and Excel. They will also learn Open office being used on other operating systems and platforms. Specific software related to specialization areas are also part of course. Course will also cover computer ethics and related Social media norms and cyber laws.

Contents

1. Introduction, Overview and its types
2. Hardware: Computer Systems & Components, Storage Devices and Cloud Computing
3. Software: Operating Systems, Programming and Application Software
4. Introduction to Programming Language
5. Databases and Information Systems Networks
6. The Hierarchy of Data and Maintaining Data
7. File Processing Versus Database Management Systems
8. Data Communication and Networks
9. Physical Transmission Media & Wireless Transmission Media
10. Applications of smart phone and usage
11. The Internet, Browsers and Search Engines
12. Websites Concepts, Mobile Computing and their applications
13. Collaborative Computing and Social Networking
14. E-Commerce & Applications
15. IT Security and other issues
16. Cyber Laws and Ethics of using Social media
17. Use of Microsoft Office tools (Word, Power Point, Excel), mobile apps or other similar tools depending on the operating system
18. Other IT tools/software specific to field of study of the students if any

Recommended Texts

1. Vermaat, M. E. (2018). *Discovering computers: Digital technology, data and devices*. Boston: Cengage Learning.

Suggested Readings

1. O'Leary, T. J., & O'Leary, L. I. (2017). *Computing essentials* (26th ed.). San Francisco: McGraw Hill Higher Education.
- Schneider, G. M., & Gersting, J. (2018). *Invitation to computer science*. Boston: Cengage Learning.

This course is aimed at introducing the students with basic concepts of conventional and emerging concepts of digital communication. Students would be able to identify and distinguish between the key concepts of conventional and digital communication. Conventional media such as television, radio, newspapers and magazines have long been the primary outlet for communication campaigns, but added to this now are digital channels like social media (Facebook, Twitter, Instagram) that have increased the opportunities for companies, big and small, to connect and spread the word. Digital communications media are inherently capable of being more interactive, more participatory, more egalitarian, more decentralized, and less hierarchical. As such, the types of social relations and communities which can be built on these media share these characteristics. This course further enables the students to understand the communication process, conventional and digital communication systems, problems and prospects of conventional and digital communication and distinguish among various forms of mass media.

Contents

1. Communication: process, types and functions
2. Barriers in communication
3. Models of mass communication: linear, circular, transactional
4. Print media communication: newspapers, magazines, periodicals, books, pamphlets, etc.
5. Electronic media communication: radio, television, film
6. New media: (internet): website, blog, vlog, and use of AI in social media
7. ICTs and emerging platforms of new media: web 2.0, web 3.0
8. The phenomenon of social media: Facebook, Twitter, LinkedIn, Google
9. Integration, convergence, consumerism and amplifications of mass contents on ICT platforms
10. Receiver of communication as channels of ICTs
11. Media Literacy: difference between real and fake news, propaganda, Framing, angeling.

Recommended Texts

1. Baran, S. (2016). *Introduction to mass communication: Media literacy and culture* (10th ed.). McGraw-Hill.
2. Campbell, R., Martin, C., & Fabos, B. (2014). *Media and communication: Mass communication in a digital age*. St. Martin's.

Suggested Readings

1. Dominick, J. (2014). *Dynamics of mass communication* (12th ed.). McGraw-Hill.
2. Vivian, J. (2015). *Media of mass communication*. Pearson.
3. Lindgren, S. (2017). *Digital media and society*. Sage.

This course is aimed at introducing the students to computer technology and techniques to acquaint them with its uses in different media. It focuses on the use of various software a journalist requires while practicing journalism in daily routine. The students will learn to work effectively with a range of current, standard, and productive software applications used in various media productions. They will also be able to evaluate, select and use software appropriate to a given situation. It will help them to apply basic learning and assessment principles in the design, development, and presentation of material produced by different software. The course will facilitate students to demonstrate employability skills and a commitment to professionalism. It will also assist them to assess and solve a range of problems using software applications used in media, and adapt quickly to new software releases. Further, it will also give know-how on how to maintain quality assurance through critically evaluating procedures and results. The students will also be able to build up competencies required to develop the professional skills necessary to their survival and success in both the academic and business worlds through hands-on practice.

Contents

1. In-Page Basics (Urdu Composing and Page Making)
2. Adobe Page Maker Basics (Creating layouts for Newspaper and Magazines)
3. Adobe Photoshop Basics (Basic Still Image/Picture editing)
4. Coreldraw Basics (Page and Image Making and Designing)
5. Adobe Audition Basics (Basic Audio Editing for Radio)
6. Adobe Premiere Basics (Basic Video Editing for Television/Documentary/Short Film etc.)
7. Macromedia Flash Basics

8. Use of AI tools in the field of Mass Communication

Practical: Students will use the mentioned software in mini projects as per the instructions and guidelines given by the instructor.

Recommended Texts

1. Williams, R. (2008). *The non-designers design book* (3rded.). California: Peachpit Press.
2. Bain, S. (2002). *CorelDraw (R) 11: The official guide*. NYC: McGraw-Hill.

Suggested Readings

1. Baker, D. L. (2004). *Adobe premiere 6.5 complete course*. New Jersey: Wiley Publishing Co.
2. Faulkner, A. (2018). *Adobe photoshop CC classroom in a book*. NYC: Pearson.
3. Yeung, S. (2003). *Macromedia Flash MX 2004 hands-on training*. California: Peachpit Press.
4. Jago, M. (2013). *Adobe Audition CC classroom in a book*. (2nd ed.).California: Adobe Press.

The course will introduce the students to the contemporary media landscape, with a focus on global media and media infrastructure that are influencing the role of communications within private, public and community sector organizations. It offers an exploration of the structures, systems, effects, conventions, and genres of contemporary media with an emphasis on improving media literacy to foster critical and educated consumption of media. It will provide an insight into contemporary mass media and their organizational structures and how the developed world maintains its media hegemony over developing countries through their modes of communication e.g. wire services, TV channels, radio satellites, newspapers and magazines. Through this course, students will learn about the historical, social and political role of the media with a global perspective. It also attempts to unravel the hegemonic role of media conglomerates in the age of globalization.

Contents

1. Introduction of contemporary mass media: Need, importance and Influence
2. Information society, its characteristics and role of media
3. Role of contemporary media and globalization
4. Political economy of mass media
5. Media conglomerates: News Corporation, Sony, Walt Disney, Warner Brothers
6. Profile of satellite communication organizations I: Hughes Inc, Euro Sat, IntelSat, NASA
7. Profile of satellite communication organizations II: AsiaSat, Telecommunication Union
8. Profile of US media giants: Cable News Network (CNN), Voice of America (VOA)
9. Profile of British Broadcasting Corporation Inc. (BBC), Deutsche Welle (DW, Germany)
10. Profile of Al- Jazeera, Al-Arabiya, Star Networks India
11. Profile of top news agencies: Agence France Presse (AFP), Associated Press (AP), Reuters
12. Profile of US Elite Press: New York Times, The Washington Post, Los Angeles Times
13. Profile of Elite Press: The London Times, The Guardian, China Daily, People's Daily
14. Profile of World Elite Magazines: Times, News Week, Readers

Recommended Texts

1. Bob, V. (2017). *Contemporary mass media: producers and consumers*. Iowa: Kendall Hunt Publishing.
2. Dominick, J.R. (2014). *Dynamics of mass communication: media in transition* (14thed.). NYC: McGraw-Hill.

Suggested Readings

1. Thussu, D. K. (2017). *International communication*. London: Sage.
2. Vivian, J. (2015). *Media of mass communication*. London: Pearson.

SEMESTER-II

The course will enable students to explore human experiences, cultivate an appreciation of the past, enrich their capacity to participate in the life of their times, and enable an engagement with other cultures and civilizations, both ancient and modern. But independently of any specific application, the study of these subjects teaches understanding and delight in the highest achievements of humanity. The three components of the course, including fables, wisdom literature and epic, will enable the learners to explore and understand the classic tradition in literature. Development of personal virtue, a deep Sufi ethic and an unwavering concern for the permanent over the fleeting and the ephemeral are some of the key themes explored in the contents that will develop an intimate connection between literature and life.

Contents

1. Fables
 - The Fables of Bidpai
 - The Lion and the Bull
 - The Ring-dove
 - The Owls and the Crows
 - Selected poem from Bang-i-Dara
2. Gulistan-e- Sa'di
 - Ten hikāyāt from John T. Platts, *The Gulistan*
3. Epic
 - The Shahnama of Firdausi

Recommended Texts

1. Chishti, Y.S. (1991). *Sharaḥ-i bāng-i darā*. Lāhaur: Maktaba-i ta' mīr-i insāniyat
2. John T. P. (1876). *The Gulistan; or, Rose Garden of Shaikh Muslihu'd- Dīn Sa'dī of Shīrāz*. London: Wm. II. Allen.

Suggested Readings

1. Thackston, W. (2000). *A Millennium of Classical Persian Poetry*. Maryland: Ibex Publishers.
2. Wood, R. (2013). *Kalila and Dimna: Fables of conflict and intrigue*. United Kingdom: Medina Publishing, Limited.

This course will introduce students with the subject matter of social science, its scope, nature and ways of looking at social phenomenon. It will make the participants acquaintance with the foundations of modern society, state, law, knowledge and selfhood. While retaining a focus on Pakistani state and society, students will encounter theoretical concepts and methods from numerous social science disciplines, including sociology, politics, economics anthropology and psychology and make them learn to think theoretically by drawing on examples and case studies from our own social context. Students will be introduced to the works of prominent social theorists from both western and non-western contexts. Instruction will include the use of written texts, audio-visual aids and field visits.

Learning Outcomes:

The course has following outcomes:

It will

- Introduce student with the nature of human social behavior and foundations of human group life
- Analyze the reciprocal relationship between individuals and society.
- Make student aware with the nature of societies existing in modern world
- Make students familiar with the philosophy of knowledge of social sciences
- Introduce students with the works of prominent theories explain human group behavior
- Help students to understand the foundations of society including culture, socialization, politics and economy
- Introduce students with various dimensions of social inequalities with reference to gender, race, ethnicity and religion
- Make them aware about the understanding of various themes pertains to social science in local context
- Help them recognize the difference between objective identification of empirical facts, and subjective formulation of opinionated arguments

Course Outlines:

1. Introduction to Social Sciences

- Social world, Human Social behavior, Foundations of society
- Evolution of Social sciences
- Philosophy of Science
- Scope and nature of social sciences
- Modernity and social sciences
- Branches of social science: Sociology, Anthropology, Political Science, Economics

Society and Community, Historical evolution of Society

- Types of Societies
- Foraging society, Horticultural society, Pastoralist society
- Agrarian societies, Industrial society, Postindustrial society

2.Philosophy of Knowledge in social Science and social inquiry

- Understanding social phenomenon
- Alternative ways of knowing
- Science as a source to explore social reality
- Objectivity, Value-Free research
- Positivism vs Interpretivism
- Qualitative vs Quantitative

3. Culture and Society

- Idea of Culture, Assumptions of Culture

- Types, Components, Civilization and culture
- Individual and culture. Cultural Ethnocentrism, Cultural Relativism
- Outlook of Pakistani culture
- Global Flows of culture, Homogeneity, Heterogeneity

4.Social Stratification and Social inequality

- Dimensions of inequality, Social class
- Gender, Race, Religion, Ethnicity, Caste
- Patterns of social stratification in Pakistan
- Class, caste system in agrarian society
- Ascription vs Achievement, Meritocracy
- Global stratification in modern world, Global patterns of inequality

5.Personality, Self and Socialization

- Concept of self, Personality
- Nature vs Nurture, Biological vs Social
- Development of Personality
- Socialization as a process, Agents of socialization
- Socialization and self/group identity

6.Gender and Power

- Understanding Gender
- Social construction of Patriarchy
- Feminism in Historical context, Gender Debates
- Gender and Development
- Gender issues in Pakistani society, Women Participation in politics, economy and education
- Toward a gender sensitive society, Gender mainstreaming

Pakistan: State, Society, Economy and Polity

- Colonialism, colonial legacy, National identity
- Transformation in Pakistani society: Traditionalism vs Modernism
- Economy, Informality of Economy, Modern economy and Pakistan
- Political Economy, Sociology of Economy

Recommended Textbooks and Reading Materials:

1. Giddens, A. (2018). Sociology (11th ed.). UK: Polity Press.
2. Henslin, J. M. (2018). Essentials of Sociology: A Down-to-Earth Approach.(18th Edition) Pearson Publisher.
3. Macionis, J. J. (2016). Sociology (16th ed.). New Jersey: Prentice-Hall.
4. Qadeer, M. (2006) Pakistan - Social and Cultural Transformation in a Muslim Nation.
5. Smelser, N.J. and Swedburg, R., The Handbook of Economic Sociology, Chapter 1 'Introducing Economic Sociology', Princeton University Press, Princeton.
6. Systems of Stratification | Boundless Sociology (no date). Available at:
<https://courses.lumenlearning.com/boundless-sociology/chapter/systems-of-stratification/>
7. Jalal, A. (ed.) (1995) 'The colonial legacy in India and Pakistan', in Democracy and Authoritarianism in South Asia: A Comparative and Historical Perspective. Cambridge: Cambridge University Press (Contemporary South Asia)
8. Zaidi, S. A. (2015) Issues in Pakistan's Economy: A Political Economy Perspective. Oxford University Press. Chapter 26
9. Akhtar, A. S. (2017) The Politics of Common Sense: State, Society and Culture in Pakistan. Cambridge: Cambridge University Press.
10. Smelser, N.J. and Swedburg, R., The Handbook of Economic Sociology, Chapter 1 'Introducing Economic Sociology', Princeton University Press, Princeton.

Since ancient times, numbers, quantification, statistics and mathematics has played a central role in scientific and technological development. In the 21st century, Quantitative Reasoning (QR) skills are essential for life as they help to better understand socio-economic, political, health, education, and many other issues, an individual now faces in daily life. The skills acquired by taking this course will help the students to apply QR methods in their daily life and professional activities. This course will also change student's attitude about statistics and mathematics. It will not only polish their QR skills, but also enhance their abilities to apply these skills.

Contents

1. Introduction to quantitative reasoning
2. Overview of contributions of Mathematicians and Statisticians especially Muslim scholars.
3. Types of standard numbers
4. Proportions, rates, ratio and percentages
5. Odds and odds ratio
6. Scale of measurements
7. Number sequence and series
8. Unit analysis as a problem-solving tool
9. Data handling (small and large)
10. Data errors, absolute and relative and their applications
11. Descriptive statistics
12. Rules of counting: multiplication rule, factorial, permutation and combination
13. Probability and its application in real life
14. A graphical perspective through Venn Diagram
15. Financial indicator analysis, and money management (profit, loss, simple and compound interest)
16. Practical scenarios involving algebraic expressions: linear and quadratic

Recommended Texts

1. Akar, G. K., Zembat, İ. Ö., Arslan, S., & Thompson, P. W. (2023). *Quantitative Reasoning in Mathematics and Science Education*. 1st Ed., Springer, USA.
2. Peck, R., Olsen, C., & Devore, J. L. (2015). *Introduction to statistics and data analysis*. 5th Ed., Brooks Cole, USA.
3. Devlin, K. J. (2012). *Introduction to mathematical thinking*. Palo Alto, CA: Keith Devlin.

Suggested Readings

1. Triola, M. F., Goodman, W. M., Law, R., & Labute, G. (2006). *Elementary statistics*. Reading, MA: Pearson/Addison-Wesley.
2. Blitzer, R., & White, J. (2005). *Thinking mathematically*. Pearson Prentice Hall.

مطالعہ سیرت النبی صلی اللہ علیہ وسلم Seerat of the Holy Prophet

Course Code

URCG-5127

Title	Description
Semester	
Nature of Course	
No. of C.Hrs.	1(1-0)
Total Teaching weeks	18
Objectives of the Course	<p>۱۔ طلبہ کو مطالعہ سیرت طیبہ کی ضرورت و اہمیت سے آگاہ کرنا ۲۔ فقیر شخصیت میں مطالعہ سیرت طیبہ کے کردار کو واضح کرنا سو بیٹ نبوی کے موقع پر اقوام عالم کی عمومی صورت حال سے آگاہ کرنا ۳۔ رسول اکرم صلی اللہ علیہ وسلم کی علمی اور مدنی زندگی کا اس طرح مطالعہ کرانا کہ طلبہ ان واقعات سے نتائج کا استنباط کر سکیں ۴۔ طلبہ کو محمد نبوی کی معاشرت، سیاست، معیشت سے آگاہ کرنا</p>

Course Description

S.No.	Title	Description
1	حضور صلی اللہ علیہ وسلم کے ابتدائی حالات زندگی	۱۔ حضور صلی اللہ علیہ وسلم کا تباری حسب و نسب ۲۔ پیدائش اور ابتدائی تربیت سو لڑکپن اور جوانی کے حالات زندگی
2	بیٹ نبوی کے وقت دنیا کے حالات (ا)	۱۔ بیٹ نبوی کے وقت اہم تہذیبیں ۲۔ عرب، مصر، حبشہ، ہندوستان، ساسانی
3	بیٹ نبوی	۱۔ اسی عہد میں دعوت اسلام
4	بیٹ نبوی	۱۔ مدنی عہد میں دعوت اسلام
5	مخصائص النبی	آپ بکھور پیغمبر امن
6	مخصائص النبی	بکھیت استاد و معلم
7	مخصائص النبی	بکھیت تاجر
8	مخصائص النبی	بکھیت سربراہ ریاست
9	مخصائص النبی	ذاتی محاسن اور عالیہ اثرات

10	مخاصس النبی	ناموس رسالت
11	اسوہ حسنہ اور عصر حاضر	غیر مسلموں سے تعلقات
12	اسوہ حسنہ اور عصر حاضر	اسوہ حسنہ کی روشنی میں گھریلو زندگی
13	اسوہ حسنہ اور عصر حاضر	مستشرقین اور مطالعہ سیرت
15	اسوہ حسنہ اور عصر حاضر	وطن سے محبت اور سیرت
16	اسوہ حسنہ اور عصر حاضر	مستشرقین کے اعتراضات اور ان کے جوابات

نصابی کتب

نمبر شمار	نام مؤلف	نام کتاب
1	ابن ہشام	السیرۃ النبویہ
2	مولانا شبلی نعمانی، سید سلمان ندوی	سیرۃ النبی صلی اللہ علیہ وسلم
3	قاضی محمد سلیمان، سلمان منصور پوری	رحمۃ اللعالمین
4	مولانا سید ابوالحسن علی ندوی	نبی رحمت صلی اللہ علیہ وسلم
5	ڈاکٹر یسین مظہر صدیقی	محمد نبوی کا نظام حکومت
6	ڈاکٹر خالد طلحی	انسان کامل

حوالہ جاتی کتب

نمبر شمار	نام مؤلف	نام کتاب
1	سید ابوالاعلیٰ مودودی	سیرت سرور عالم صلی اللہ علیہ وسلم
2	مولانا مفتی الرحمن مبارکپوری	ارتقاء النجوم
3	پیر محمد کرم شاہ اٹالہ زہری	فضیلا النبی صلی اللہ علیہ وسلم
4	ڈاکٹر اکرم الضیاء المعری	السیرۃ النبویۃ الصحیحۃ
5	مولانا محمد ارفان دانا پوری	اصح السیر



Topic	Details
Semester/Level	In some discipline 1 st semester and in some discipline 2 nd Semester/ ADP Program 1 st Year
Course Code	URCG-5111
Course Title	Translation of the Holy Quran – I
Credit Hours	Non-Credit
Objectives	<ul style="list-style-type: none"> • To familiarize the students to keys and fundamentals of recitation of the holy Quran. • To develop the skill of the students of recitation the last revelation. • Students will learn the basic Arabic grammar in a practical way. • To develop an eagerness among the students to explore the last divine Book.
Course Contents:	<ul style="list-style-type: none"> • تیسواں پارہ - ناظرہ مع تجوید • بنیادی عربی گرامر اسم اور اسکے متعلقات : اسم فاعل ، مفعول ، تفضیل ، مبالغہ فعل اور اسکی اقسام : ماضی ، مضارع ، امر ، نہی حرف اور اسکی اقسام : حروف علت ، حروف جارہ ، مشبہ بالفعل
Memorization:	تیسویں پارے کی آخری بیس سورتیں (حفظ مع ترجمہ)

اُردو زبان کا اُردو صحافت کے ساتھ تعلق بہت پرانا ہے برصغیر پاک و ہند میں صحافت اپنے ابتدائی دور سے ہی اُردو کے ساتھ جڑی نظر آتی ہے۔ صحافت کو باقاعدہ ایک منظم ادارہ کے طور پر متعارف کرانے کا سہرا تو انگریزوں کے سر ہے لیکن برصغیر میں صحافت کو جو فروغ اُردو زبان کی وجہ سے ملا وہ دیگر زبانوں کو نہیں ملا۔ اُردو زبان کو یہ امتیاز بھی حاصل ہے کہ اس میں الفاظ اور قواعد کا جتنا ذخیرہ ادب کے لئے موجود ہے کم و بیش اتنا ہی ذخیرہ صحافتی استعمال کے لئے بھی میسر ہے۔ اُردو زبان کا یہ طرہ ہے کہ اس میں صحافتی الفاظ اور قواعد کو استعمال کرتے ہوئے اس بات سے اجتناب برتا جاتا ہے کہ ثقیل الفاظ اور تراکیب سے پرہیز کیا جائے۔ صحافتی زبان کے لئے الگ ذخیرہ ہونے کے باعث صحافتی طالب علموں کے لئے یہ ضروری ہے کہ وہ صحافتی زبان میں عبور حاصل کریں۔ تاکہ صحافت میں اُردو کی خوبصورت روایت کو برقرار رکھا جا سکے۔ مذکورہ نصاب کے اغراض و مقاصد میں یہ شامل ہے کہ طالب علموں کو صحافتی زبان، اس کے خدو خال، قواعد، اصطلاحات، زبان کے استعمال اور صحافتی اسلوب سے متعارف کرایا جائے۔

Contents

- 1 زبان کی مبادیات، رموز اوقاف، املا، تلفظ
- 2 روزمرہ اور محاورہ کی زبان، تحریری صلاحیت، بولنے کی صلاحیت، تلخیص
- 3 صحافتی زبان، تحریری صحافت کی زبان کے خدوخال، مسائل اور حل
- 4 ڈیجیٹل صحافت کی زبان کے خدوخال، مسائل اور حل
- 5 صحافتی ادب، فیچر نگاری، کالم نگاری، اداریہ نویسی، مذاکرہ۔ میزبانی کے اصول
- 6 انگریزی اصطلاحات کے اردو متبادلات و اصطلاحات کا استعمال
- 7 اصطلاح - اردو متبادل

Recommended Texts

1. سہیل عباس، ڈاکٹر (2013)، بنیادی اردو قواعد، لاہور: پولیجر بکس
2. مشتاق صدف (2014)، اردو صحافت، زبان، تکنیک، تناظر، لاہور: سنگ میل پبلی کیشنز

Suggested Readings

1. مہدی حسن، ڈاکٹر (2006)، جدید ابلاغ عامہ، اسلام آباد: مقتدرہ قومی زبان
2. عدنان عادل (2013)، ٹیلی ویژن صحافت، اسلام آباد: انٹرنیشنل سنٹر فار جرنلزم

The language of journalism is a fascinating field to be analyzed because it offers a challenging outlook on its subtleties and power in each journalistic genre. The study of journalistic language helps to understand how journalists create their stories or reports; shape points of view; deliver expected news; and how media language is different from other languages we encounter. Investigating, interviewing and fact-checking activities are basic components of journalism, transmitted to media consumers, to inform, persuade as well as to reinforce public beliefs, using manipulation techniques through language. The journalistic purpose is writing for newspapers, magazines or new media. All categories of media professionals have the fundamental mission to learn and practice their language as specialists with all linguistic nuances required in their profession. The course tends to articulate the basic concepts of journalistic communication skills. It will focus on improving linguistic and communicative strategies. Further, it will familiarize students with the most common words, idioms, and metaphors of the language used in the media. It will also help to develop reading, speaking, listening, and writing skills as associated with media topics and to raise students' awareness of how language choices influence meanings in the media.

Contents

1. Introduction to journalistic writings, the language of newspapers, radio and television
2. Improving Writing Skills, how to use a dictionary as a writer's language tool?
3. Principles of effective and meaningful writing.
4. Writing process: collecting data, organizing, drafting, revising, and proofreading
5. Journalist's word choices.
6. Parts of speech, active & passive voices, punctuation, reading skills for writers.
7. An effective sentence: Unity, coherence, emphasis, choppy sentences, sentence variety.
8. Paragraph writing: unity, coherence and development in a paragraph
9. Simple listing paragraphs, time-order paragraphs, multiple composition paragraphs.
10. The writing styles: Expository and report writing, descriptive and narrative writing.
11. Summarizing and précis writing.
12. Broadcast and web news writing, editorial, feature, column writing.
13. Writing Analysis, letters to editors, press releases and reviews, the art of interviews.

Recommended Texts

1. Cotter, C. (2010). *News talk: Investigating the language of journalism*. New York: Cambridge University Press.
2. Smith, A., & Higgins, M. (2013). *The language of journalism: A multigenre perspective*. London: Bloomsbury Publishing.

Suggested Readings

1. Richardson, J. (2013). *Language and journalism*. London: Routledge
2. Steel, J. (2012). *Journalism and free speech*. London: Routledge.

The overall aim of this course is to introduce students with the skills of social media tools. It also aims to introduce key concepts and social platforms that have changed the media scenario. Using the representation of the virtual community as a focus, students will be introduced to ideas of collective resourcing, user-defined content, Web 2.0, media production and reporting on social media. Moreover, the course will also focus on technology, sharing and marketing ideas and dealing with privacy, ethics and legal issues. The course also focuses on issues like privacy, harassment, blackmailing, data theft, hacking, trolling, cyberbullying and honey traps etc. The students will learn how to move from in-person to online communication. They will also learn what social media are and their role in business and personal life. Further, they will also develop an understanding of how top sites and businesses are using social media for communication, customer retention, branding, marketing, market research, needs assessment and serving customers and clients.

Contents

1. Emerging Media Trends
2. Media and Technology
3. How emerging technologies can change Journalism
4. Online Community
5. News as conversation
6. New Media: Emerging mediums of information (cell phone, web mediums)
7. Cell phone evolution and Social Media (1-G to 4-G)
8. Social Media Evolution
9. Social Media Ethics (Rules are in the flux)
10. Social Media Skills for Journalists
11. Blogs for Marketing and Advertising
12. Trolls & 1-9-90 Rule
13. Vod-casting basics and Pod-casting basics
14. How one can increase its social networking
15. Introduction to Micro Blogging
16. Future Trends and developments in Social Media
17. Social Media as an alternative public sphere

Recommended Texts

1. Fuchs, C. (2017). *Social media: A critical introduction*(2nded.). London: Sage.
2. Lipschultz, J. H. (2018). *Social media communication: concepts, practices, data, law and ethics* (2nded.). NYC: Routledge.

Suggested Readings

1. Mandiberg, M. (2012). *The social media reader*. NYC: New York University Press.
2. Hjorth, L., & Hinton, S. (2019). *Understanding social media* (2nded.). California: Sage.

SEMESTER-III

This course prepares undergraduates to become successful writers and readers of English. The course helps students develop their fundamental language skills with a focus on writing so that they can gain the confidence to communicate in oral and written English outside the classroom. The course is divided into five units and takes a Project-based Learning approach. Unit themes target the development of 21st century skills and focus on self-reflection and active community engagement. The course completion will enable the students to develop communication skills as reflective and self-directed learners. They will be able to intellectually engage with different stages of writing process, and develop analytical and problem-solving skills to address various community-specific challenges.

Contents

1. Self-Reflection
 - Introduction to the basics of the writing process
 - Introduction to the steps of essay writing
 - Prewriting activities: Brainstorming, listing, clustering and freewriting
 - Practicing Outlining of the essay
2. Personalized Learning
 - Learning Process, Learning Styles, Goal Setting and Learning Plan
3. Oral Presentation
 - Structure and Significance, Content Selection and Slide Presentation, Peer Review
4. Critical Reading Skills
 - Introducing Authentic Reading (Dawn and non-specialist academic books/texts)
 - Reading Strategies and Practice: Skimming, scanning, SQW3R, Annotating, Detailed reading and note-taking, Standard Test Practice: TOEFL and IELTS, Model Review Reports and Annotated Bibliographies
5. Community Engagement
 - Student-led brainstorming on local versus global issues, Identifying research problems
 - Drafting research questions, Drafting interview/survey questions for community research (in English or L1)
 - Engaging students in Critical reading, Presenting interview/ survey information, Field work
 - Writing Community Engagement Project
6. Letter to the Editor
 - Types of letters, Format and purpose of letter to the editor, Steps in writing letter-to-editor

Recommended Texts

1. Bailey, S. (2011). *Academic writing: A handbook for international students* (3rd ed.). New York: Routledge.
2. Swales, J. M., & Feak, C. B. (2012). *Academic writing for graduate students: Essential tasks and skills* (3rd ed.). Ann Arbor: The University of Michigan Press.

Suggested Readings

1. Creswell, G. (2004). *Writing for academic success*. London: SAGE.
2. Johnson-Sheehan, R. (2019). *Writing today*. Don Mills: Pearson.
3. Silvia, P. J. (2019). *How to write a lot: A practical guide to productive academic writing*. Washington: American Psychological Association.

This course is based on quantitative reasoning 1 course. It will enhance the quantitative reasoning skills learned in quantitative reasoning 1 course. Students will be introduced to more tools necessary for quantitative reasoning skills to live in the fast paced 21st century. Students will be introduced to importance of statistical and mathematical skills in different professional settings, social and natural sciences. These quantitative reasoning skills will help students to better participate in national and international issues like political and health issues. This course will prepare the students to apply quantitative reasoning tools more efficiently in their professional and daily life activities. This course will help them to better understand the information in form of numeric, graphs, tables, and functions.

Contents

1. Types of data and its graphical representation (Histogram, Stem and Leaf display, Box Plot, Scatter diagram, Histogram, Bar chart, etc)
2. Solving practical problems using linear and exponential models
3. Population growth models
4. Analytical approach to solve simultaneous equations
5. Inequalities and their application
6. Comparing quantities using analytical tools
7. Logical reasoning and their application in modern age
8. Logical reasoning and decision making
9. Data tendencies via measure of location
10. Variability and Measure of dispersion
11. Measuring relationships via Regression analysis and correlation
12. Statistical inference: sampling techniques, estimation techniques and hypothesis testing for decision and policy making

Recommended Texts

1. Akar, G. K., Zembat, İ. Ö., Arslan, S., & Thompson, P. W. (2023). *Quantitative Reasoning in Mathematics and Science Education*. 1st Ed., Springer, USA.
2. Sharma, A. K. (2005). *Text book of elementary statistics*. Discovery Publishing House.
3. Blitzer, R. (2014). *Precalculus*, 5thEd.. Pearson Education, Limited. New York

Suggested Readings

1. Gupta, S. C., & Kapoor, V. K. (2020). *Fundamentals of mathematical statistics*. 12th Ed, Sultan Chand & Sons.
2. Aufmann, R. N., Lockwood, J., Nation, R. D., & Clegg, D. K. (2007). *Mathematical thinking and quantitative reasoning*. Cengage Learning
3. Blitzer, R., & White, J. (2005). *Thinking mathematically*. Pearson Prentice Hall.

Course Description:

This course focuses on ideological background of Pakistan. The course is designed to give a comprehensive insight about the constitutional developments of Pakistan. Starting from the Government of India Act, 1935 till to date, all important events leading to constitutional developments in Pakistan will be the focus of course. Failure of the constitutional machinery and leading constitutional cases on the subject. Moreover, students will study the process of governance, national development, issues arising in the modern age and posing challenges to Pakistan. It will also cover the entire Constitution of Pakistan 1973. However, emphasis would be on the fundamental rights, the nature of federalism under the constitution, distribution of powers, the rights and various remedies, the supremacy of parliament and the independence of judiciary.

Outline:

- Ideology of Pakistan
 - Ideological rationale with special reference to Sir Syed Ahmed Khan, Allama Muhammad Iqbal and Quaid-e-Azam Muhammad Ali Jinnah.
 - Two Nation Theory and Factors leading to Muslim separatism.
- Constitutional Developments
 - Salient Feature of the Government of India Act 1935
 - Salient Feature of Indian Independence Act 1947
 - Objectives Resolution
 - Salient Feature of the 1956 Constitution
 - Developments leading to the abrogation of Constitution of 1956
 - Salient features of the 1962 Constitution
 - Causes of failure of the Constitution of 1962
 - Comparative study of significant features of the Constitution of 1956, 1962 and 1973
- Fundamental rights
- Principles of policy
- Federation of Pakistan
 - President
 - Parliament
 - The Federal Government
- Provinces
 - Governors
 - Provincial Assemblies
 - The Provincial Government
- The Judiciary
 - Supreme Court
 - High Courts
 - Federal Shariat Courts
 - Supreme Judicial Council
 - Administrative Courts and tribunals
- Islamic Provisions in Constitution
- Significant Amendments of Constitution of Pakistan 1973

Recommended Books:

1. Constitutional and Political History of Pakistan by Hamid Khan
2. Mahmood, Shaukat and Shaukat, Nadeem. Constitution of the Islamic Republic of Pakistan, 3rd re edn. Lahore: Legal Research Centre, 1996.
3. Munir, Muhammad. Constitution of the Islamic Republic of Pakistan: Being a Commentary on the Constitution of Pakistan, 1973. Lahore, Law Pub., 1975.
4. Rizvi, Syed Shabbar Raza. Constitutional Law of Pakistan: Text, Case Law and Analytical Commentary. 2nd re edn. Lahore: Vanguard, 2005.
5. The Text of the Constitution of the Islamic Republic of Pakistan, 1973 (as amended).
6. Fundamental Laws of Pakistan by A.K. Brohi

The main aim of this course is to introduce students to the technology behind the news creation process. This course will introduce digital storytelling on mobile platforms and the opportunity to learn the basics of the creation of news in a mobile technology environment. It will introduce the workflow for mobile video news production by explaining the possibilities and advantages of mobile journalism production. The course will introduce the use of mobile journalism equipment and apps through a set of practical filming and editing exercises. Identify and produce engaging multi-media news using the latest mobile media tools as more and more journalists are now using their smartphone as an electronic news gathering device. Online magazines and newspapers increasingly expect reporters to add multimedia content to their stories. This course will teach students how to record audio and how to shoot video using their smartphone. It is equally important to teach students about work ethics of mobile journalism as emerging practices that integrate the use of mobile technology to gather news and information generally follow traditional media ethics.

Contents

1. Global adoption and influence of portable devices
2. Integration of mobile in daily lives
3. Influence of mobile on modern journalism
4. The MOJO workflow
5. Seven basic steps of mobile reporting
6. Creation and sharing of branded mobile journalism content
7. Use of mobile apps to make an audio or video documentary
8. Narrated photo essay
9. Tactile interaction and content: tap, flick, pinch, drag, etc.
10. Adaptive vs. Responsive Design and Mobile News Product Development
11. Shoot video and learn how to frame the subject correctly
12. Well established cinematography techniques
13. Record interviews and use a microphone to get the best sound
14. Good interview techniques and learn how to edit for the sound
15. Take photographs and learn how to use picture composition and the rule of thirds
16. Using audio recordings and photographs to create a slideshow
17. Launch video news stories online using social media and web sites.
18. Ethics of Mobile Journalism and Privacy Issues

Recommended Texts

1. Adornato, A. (2017). *Mobile and social media journalism: A practical guide*. Washington: CQ Press.
2. Burum, I., & Quinn, S. (2017). *MOJO: The mobile journalism handbook*. London: Routledge.

Suggested Readings

1. Hill, S., & Bradshaw, P. (2018). *Mobile-first journalism: producing news for social and interactive media*. London: Routledge.
2. Montgomery, R. (2018). *A field guide for mobile journalism*. London: Routledge.

The course 'News Reporting and Sub-Editing' intends to apprise the students about the basics of news writing, news editing, newsgathering, and news reporting and news analysis for print and electronic media. At an initial level, this course will train the students about the professional standards and in the next phase, it will guide the modern techniques. It is designed to equip students with theoretical knowledge along with skills required to conceive research and produce news reports across the media in different beats. The course also focuses on learning the importance of accuracy, balance and consistency in news. It will also develop a keen news sense, and understanding how to structure an effective news story by identifying the strongest angle and intro. With beat reporting, students would be able to understand the requisites required for specialized reporting. Through this course, students would be able to not only write news reports with the proper structure for specific beats but also execute the procedures and techniques of sub-editing with proficiency.

Contents

1. Basics concepts of news: Definition, Elements and Values of news
2. Structure of news
3. Sources of news
4. Characteristics of news
5. News writing techniques
6. Definition and types of headlines
7. Purposes and qualities of headlines
8. Principles of headline making
9. Qualities and responsibilities of news reporter
10. Difference between news reporting in print and electronic media
11. Beat Reporting I: Crime, Accidents, Disaster, Conflict, Court, Obituary
12. Beat Reporting II: Sports, Business, Health, Education, Politics, Parliament
13. An art of conducting Interviews
14. Techniques sub-editing
15. Qualities and responsibilities of Sub-Editor
16. Journalistic Translation
17. Types and techniques of make-up, basic principles of make-up
18. Computerized page designing and use of computer in news room

Recommended Texts

1. Clark, R. (2017). *America's best newspaper writing*. Bedford: St.Martin's.
2. Rich, C. (2015). *Writing and reporting news: A coaching method* (8thed.). Boston: Cengage Learning.

Suggested Readings

1. Ukonu, M. (2013). *News editing and design*. Nigeria: Grand Heritage.
2. Vincent, F. (2018). *Dynamics of news reporting and writing: Foundational skills for a digital age*. Washington: CQ Press.

This course is designed to provide the students with an insight of events and issues taking place in and around Pakistan. A general understanding of current affairs is of utmost importance to future media professionals and journalists. The course is planned to enlighten and enable the students to understand important national, regional and international events with their background and context. The main objective of the course is to develop an understanding of the students about issues that are influencing Pakistan and are influenced by prominent geographical factors and other major reasons. The course also aims to develop a basic understanding of controversies at national, regional and global levels including the logic behind multiple challenges. It aims to focus on developing an understanding of current affairs in the context of national issues being faced by Pakistan including economic, social, political, cultural and ethnolinguistic problems. It is designed to provide a general understanding of Pakistan's relations with major countries of the world including West, regional countries and the Muslim World.

Contents

1. An Overview of Post-independence History of Pakistan
2. Constitutional Development in Pakistan
3. Geo Political Status of Pakistan
4. Salient features of Pakistan's Foreign Policy
5. Pakistan's relations with West, Islamic World and Regional Countries
6. Contemporary issues being faced by Pakistan
7. Prospects and challenges of CPEC in Pakistan
8. Role of OIC in highlighting and resolving the issues of Muslim World and Islamophobia
9. Shift in balance of power from bi-polar to unipolar world and emerging global powers
10. Issues and problems faced by contemporary world in the Post-9/11 scenario
11. The United Nations and its role in conflict resolution
12. Significant Regional Arrangements like ASEAN, European Union, SAARC, SCO

Recommended Texts

1. Sattar, A. (2017). *Pakistan's foreign policy 1947-2016: A concise history* (4thed.). Karachi: Oxford University Press.
2. Krenitsky, V. Y., & Moscalenko, V.N. (2013). *A political history of Pakistan, 1947-2007*. Karachi: Oxford University Press.

Suggested Readings

1. Booth, K., & Dunne, T. (2002). *Worlds in collision: terror and the future of global order*. UK: Palgrave Macmillan.
2. Mahmood, S. (2002). *Pakistan: political roots & development, 1947-1999*. Karachi: Oxford University Press.

SEMESTER-IV

Life, its characteristics, natural science, biology and its branches; Importance of Flora & Fauna in biodiversity; Importance of Natural Compounds in daily life, medicine and human health; Latest developments in natural sciences (Biotechnology); Ecosystem and its components; Environment and its components; Pollutants and their effect on the environment (Greenhouse effect, global warming, acid rains, water pollution and ozone depletions etc); Introduction to micro-organism and its types (bacteria, fungi, viruses) **Practical:**

- 1: Field Survey of Flora & Fauna and their identification
- 2: Study of herbarium 3:
Study of Museum

Recommended Texts.

1. Keddy, P.A. (2017). *Plant ecology origins, processes, consequences*. Cambridge, University Press.
2. Canadell, J.G., Diaz, S., Heldmaier, G., Jackson, R.B., Levia, D.F., Schulze, E.D. & Sommer, U. (2019). *Ecological studies*. Springer.
3. Bhat, S.V., Nagasampagi, B.A. & Sirakumar, M. (2006). *Chemistry of Natural Products*. Springer Science
4. De, A.K. (2019). *Environmental Chemistry*. New Age International Press

Suggested Books

1. Fath, B. (2018). *Encyclopedia of ecology*. Elsevier.
2. Ajith, H .. Urmas. P., Pastur, G. M & Iversion L. R. (2018). *Ecosystem services from forest landscapes: broadsclaes consideration*. 1stEdition. Springer International Publishing AG.
3. Xu, R., Ye, Y. & Zhao, W. (2011). *Introduction to Natural Product Chemistry*. CRC Press
4. Tayler, D.J., Green, N.P.O. & Stout, G.W. (1997). *Biological Science 1&2*. Cambridge University Press
5. Tayler, M.R., Simon, E.J., Dickey, D.J. & Hogan, K.A. (2020). *Campbell Biology: Concepts & Connections* (10th Edition). Pearson

This course addresses the unique entrepreneurial experience of conceiving, evaluating, creating, managing, and potentially selling a business idea. The goal is to provide a solid background with practical application of important concepts applicable to the entrepreneurial environment. Entrepreneurial discussions regarding the key business areas of finance, accounting, marketing and management include the creative aspects of entrepreneurship. The course relies on classroom discussion, participation, the creation of a feasibility plan, and building a business plan to develop a comprehensive strategy for launching and managing a new venture.

Course Learning Objectives

1. To enhance the ‘entrepreneurial intentions’ of the students by improving their natural willingness to start a business.
2. To understand the process of entrepreneurship and learn the ways to manage it by working individually in the class and in the form of groups outside the class to conduct field assignments.
3. To educate the students about the practical underpinnings of the entrepreneurship with the aid of practical assignments and idea pitching.

Contents

1. **Background:** What is an Organization, Organizational Resources, Management Functions, Kinds of Managers, Mintzberg’s Managerial Roles.
2. **Forms of Business Ownership:** The Sole proprietorship, Partnership, Joint Stock Company
3. **Entrepreneurship:** The World of the Entrepreneur, what is an entrepreneur? The Benefits of Entrepreneurship, The Potential Drawbacks of Entrepreneurship, Behind the Boom: Feeding the Entrepreneurial Fire.
4. **The Challenges of Entrepreneurship:** The Cultural Diversity in Entrepreneurship, The Power of “Small” Business, Putting Failure into Perspective, The Ten Deadly Mistakes of Entrepreneurship, How to Avoid the Pitfalls, Idea Discussions & Selection of student Projects, Islamic Ethics of Entrepreneurship.
5. **Inside the Entrepreneurial Mind:** From Ideas to Reality: Creativity, Innovation, and Entrepreneurship, Creativity – Essential to Survival, Creative Thinking, Barriers to Creativity, How to Enhance Creativity, The Creative Process, Techniques for Improving the Creative Process, Protecting Your Ideas, Idea Discussions & Selection of student Projects.

6. Products and technology, identification opportunities

7. **Designing a Competitive Business Model and Building a Solid Strategic Plan:** Building a strategic plan, Building a Competitive Advantage, The Strategic Management Process, Formulate strategic options and select the appropriate strategies, Discussion about execution of Students’ Project.
8. **Conducting a Feasibility Analysis and Crafting a Winning Business Plan:** Conducting a Feasibility Analysis, Industry and market feasibility, Porter’s five forces model, Financial feasibility analysis. Why Develop a Business Plan, The Elements of a Business Plan, What Lenders and Investors Look for in a Business Plan, Making the Business Plan Presentation.
9. **Building a Powerful Marketing Plan:** Building a Guerrilla Marketing Plan, Pinpointing the Target Market, Determining Customer Needs and Wants Through Market Research. Plotting a
Guerrilla Marketing Strategy: How to Build a Competitive Edge, Feed Back & Suggestions on Student Project, Islamic Ethics for Entrepreneurial Marketing
10. **E-Commerce and the Entrepreneur:** Factors to Consider before Launching into ECommerce, Ten Myths of E-Commerce, Strategies for E-Success, Designing a Killer Web

Site, Tracking Web Results, Ensuring Web Privacy and Security, Feed Back & Suggestions on Student Project.

11. **Pricing Strategies:** Three Potent Forces: Image, Competition, and Value, Pricing Strategies and Tactics, Pricing Strategies and Methods for Retailers, The Impact of Credit on Pricing

12. **Attracting Venture Capitalist:** Projected Financial Statements, Basic Financial Statements, Ratio Analysis, Interpreting Business Ratios, Breakeven Analysis, Feed Back & Suggestions on Student Project,

13. **Idea Pitching:** Formal presentation, 5-minutes pitch, funding negotiation and launching.

Recommended Texts:

1. Scarborough, N. M. (2011). *Essentials of entrepreneurship and small business management*. Publishing as Prentice Hall, One Lake Street, Upper Saddle River, New Jersey 07458..

Suggested Readings:

1. Burstiner, I. (1989). *Small business handbook*. Prentice Hall Press.

Course Description:

The Civics and Community Engagement course is designed to provide students with an understanding of the importance of civic participation, culture and cultural diversity, basic foundations of citizenship, group identities and the role of individuals in creating positive change within their communities. The course aims at developing students' knowledge, skills and attitudes necessary for active and responsible citizenship.

Learning outcomes

After completing this course, students will be able to

- Understand the concepts of civic engagement, community development, and social responsibility.
- Understand rights and responsibilities of citizenship
- Understand cultural diversity in local and global context
- Analyze the significance of civic participation in promoting social justice, equity, and •democracy.
- Examine the historical and contemporary examples of successful civic and community engagement initiatives.
- Identify and assess community needs, assets, and challenges to develop effective strategies for community improvement.
- Explore the ethical implications and dilemmas associated with civic and community engagement.
- Develop practical skills for effective community organizing, advocacy, and leadership.
- Foster intercultural competence and respect for diversity in community engagement efforts.
- Collaborate with community organizations, stakeholders, and fellow students to design and implement community-based projects.
- Reflect on personal growth and learning through self-assessment and critical analysis of community engagement experiences.

Course Content:**Introduction to Civics & Community Engagement**

- Overview of the course: Civics & Community Engagement
- Definition and importance of civics
- Key concepts in civics: citizenship, democracy, governance, and the rule of law □Rights and responsibilities of citizens

Citizenship and Community Engagement

- Introduction to Active Citizenship: Overview of the Ideas, Concepts, Philosophy and Skills
- Approaches and Methodology for Active Citizenship

Identity, Culture, and Social Harmony

- Concept and Development of Identity, Group identities
- Components of Culture, Cultural pluralism, Multiculturalism, Cultural Ethnocentrism, Cultural relativism, Understanding cultural diversity, Globalization and Culture, Social Harmony,
- Religious Diversity (Understanding and affirmation of similarities & differences)
- Understanding Socio-Political Polarization
- Minorities, Social Inclusion, Affirmative actions

Multi-cultural society and inter-cultural dialogue

- Inter-cultural dialogue (bridging the differences, promoting harmony)
- Promoting intergroup contact/ Dialogue
- Significance of diversity and its impact
- Importance and domains of Inter-cultural dialogue

Active Citizen: Locally Active, Globally Connected

- Importance of active citizenship at national and global level
- Understanding community

- Identification of resources (human, natural and others)
- Utilization of resources for development (community participation)
- Strategic planning, for development (community linkages and mobilization)

Human rights, constitutionalism and citizens' responsibilities

- Introduction to Human Rights
- Human rights in constitution of Pakistan
- Public duties and responsibilities
- Constitutionalism and democratic process

Social Institutions, Social Groups, Formal Organizations and Bureaucracy

- Types of Groups, Group identities, Organizations
- Bureaucracy, Weber's model of Bureaucracy
- Role of political parties, interest groups, and non-governmental organizations

Civic Engagement Strategies

- Grassroots organizing and community mobilization
- Advocacy and lobbying for policy change
- Volunteerism and service-learning opportunities

Social issues/Problems of Pakistan

- Overview of major social issues of Pakistani society

Social Action Project

Recommended Books:

1. Kennedy, J. K., & Brunold, A. (2016). Regional context and Citizenship education in Asia and Europe. New York: Routledge, Falmer.
2. Henslin, James M. (2018). Essentials of Sociology: A Down to Earth Approach (13th ed.). New York: Pearson Education
3. Macionis, J. J., & Gerber, M.L. (2020). Sociology. New York: Pearson Education

Reference Books:

1. Glencoe McGraw-Hill. (n.d.). Civics Today: Citizenship, Economics, and Youth.
2. Magleby, D. B., Light, P. C., & Nemacheck, C. L. (2020). Government by the People (16th ed.). Pearson.
3. Sirianni, C., & Friedland, L. (2005). The Civic Renewal Movement: Community-Building and Democracy in the United States. Kettering Foundation Press.
4. Bloemraad, I. (2006). Becoming a Citizen: Incorporating Immigrants and Refugees in the United States and Canada. University of California Press.
5. Kuyek, J. (2007). Community Organizing: Theory and Practice. Fernwood Publishing.
6. DeKieffer, D. E. (2010). The Citizen's Guide to Lobbying Congress. TheCapitol.Net.
7. Rybacki, K. C., & Rybacki, D. J. (2021). Advocacy and Opposition: An Introduction to Argumentation (8th ed.). Routledge.
8. Kretzmann, J. P., & McKnight, J. L. (1993). Building Communities from the Inside Out: A Path Towards Finding and Mobilizing a Community's Assets. ACTA Publications.
9. Patterson, T. E. (2005). Engaging the Public: How Government and the Media Can Reinvigorate American Democracy. Oxford University Press.
10. Love, N. S., & Mattern, M. (2005). Doing Democracy: Activist Art and Cultural Politics. SUNY Press.

Topic	Details
Objectives	<ul style="list-style-type: none"> ▪ Students will come to know about the real nature, significance and relevance of the Islamic beliefs in light of the text of the Holy Quran. ▪ Students will seek knowledge of translation and transliteration of the Holy Book Quran. ▪ To familiarize the students with the concept of Ibādah (Its significance, scope and relevance) and its types in Islam. ▪ Students will learn literal and idiomatic way of translation of the Holy Book. ▪ Students will learn about the polytheism and its incompatibility in Islam highlighted by the Holy Quran. ▪ To highlight the significance of learning through using all human faculties provided by the almighty Allah and familiarize the students about condemnation of ignorance mentioned in the Quranic text. ▪ To develop Awareness among the students about rights and duties of different circles of society in the light of Holy Quran. ▪ To introduce the students to Quranic Arabic grammar in practical manner.
Course Contents:	<p>○ ایمانیات اور عبادات</p> <p>اللہ پر ایمان، فرشتوں پر ایمان، رسولوں پر ایمان، آسمانی کتابوں پر ایمان یوم آخرت پر ایمان، تقدیر پر ایمان نماز، روزہ، زکوٰۃ، حج، جہاد ○ معاشرے کے حقوق</p> <ul style="list-style-type: none"> • خاندان کی تکوین • حق مہر • رضاعت و حمل • اولاد کو قتل کرنے کے ممانعت • شوہر کی نافرمانی • طلاق • بیوہ کی عدت کے احکام • نکاح کا پیغام بھیجنا • عورت کی وراثت (اس کے شوہر کی طرف سے) • والدین کے حقوق • بیویوں اور اولاد کے بیچ عداوت ○ خاندان کے حقوق • مہمان کی عزت • اجازت طلب کرنے کے اصول • مجلس کے آداب • تعاون اور بھائی چارہ • گروہ بندی • محبت • لوگوں کے درمیان صلح • عفو و درگزر، غصہ پر قابو اور معاف کرنا • شعوب و قبائل • لوگوں کے بیچ اختلافات • حمایت و نگہبانی
Grammar:	□ قرآنی عربی گرامر کے اصول اور انکے اطلاقات (متن قرآنی پر اطلاق سے توضیحات)

<p>Details of Chapters and verse Numbers:</p>	<ul style="list-style-type: none"> ▪ منتخب آيات مع ترجمه وتجويد ▪ البقره ((٧١١، ٨٣٢، ٥٤، ٨١١، ٨٧٢، ٧٧١، ٥٤، ٧٤٣، ٨٥١، ٨١٧، ٨٢٤، ٣٥، ٨٢٤، ٧٤، ٧٨٢، ٨٤٣، ٢٢، ٢٨، ٧٨٢، ٨٢٤، ٨٤٢، ٧١١، ٧٣٢، ٧٢٢، ٨١١، ٧٢٥، ٧٢٣، ٨٧٢، ٧٤٢، ٧٢٢، ٨٥٧، ٨٨١، ٨٨٢، ٨٣١، ٨٨٢، ٨٨٢، ٨٣٧، ٨٣١، ٨٣٤، ٨٣١، ٢٣، ٧٢٥، ٨٣٣، ٧٢٨، ٧٢١، ٢٨) ▪ النساء ((٢٤، ٢٨، ٤٢، ٧٣٢، ٢٢، ٢١، ٢٢، ٧٣، ٢١، ٢٢، ٢٢، ٢١، ٢٢، ٣٢، ٧١٢، ٧٨، ٣٤، ٧٨٢، ٣٥، ٧٧، ٥، ٧١٢، ٨٥، ٨٤، ٧٧، ٧٧، ٧٨٢، ٧٢٧، ٣٤، ٨١، ٣٤، ٧٢٧، ٢، ٧، ٨١، ٧، ٢٧، ٧٨٢، ٤٥، ٧٥٢، ٧٢) ▪ الانعام ((٨٨، ٧٣١، ٧٥، ٢٨، ٧٤٧، ٥٢، ٤٥) ▪ آل عمران ((٢١، ٣٢، ٢٤، ٧٨٤، ٢٥، ٧٥٥، ٧٢، ٧) ▪ المائده ((٤٥، ٨، ٢٨، ٣٢، ٧٢، ٢٨، ٨، ٤) ▪ الاعراف ((٣٤، ٧٢٢، ٧٢٢) ▪ التوبه ((٨١، ١٧، ٧٢) ▪ هود ((٧٨) ▪ الزمر ((٢) ▪ النور ((٤٥، ٨٢، ٤٨، ٨١، ٢١، ٨٢) ▪ محمد ((٣٣) ▪ انفال ((٢٨، ٨١) ▪ الرعد ((٣) ▪ الطلاق ((٥) ▪ الحج ((٤) ▪ ابراهيم ((٨٣، ٥٥) ▪ الاسراء ((٨٣، ٨٥) ▪ الاحقاف ((٧٤) ▪ المومنون ((٨١) ▪ العنكبوت ((٨٤، ٥٢، ٢) ▪ النحل ((٨٨) ▪ لقمان ((٧٤، ٥، ٧٥) ▪ الاحزاب ((٣٤، ٤١، ٣٢، ٥٢) ▪ الشعراء ((١) ▪ الروم ((٨٧) ▪ مريم ((٧٥، ٨٢) ▪ المجادله ((٧٨، ٧٧)
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The course seeks to apprise the students about the codes of ethics, the laws and regulations, which are governing and regulating the media in Pakistan. The course develops a sense of norms, values and responsibility in future professionals. It will develop an understanding regarding government-media relationship and press freedom in Pakistan. The study of this course will help the students to understand the ethical and legal responsibilities and rights for future professional life. Understanding of this course will help the students to become a socially responsible journalist who cares for the laws and ethics not only due to the pressure of the government regulatory bodies but according to his/her will and consent. After completion of this course, students will be acquainted with the national and international laws and ethics to practice journalistic duties in the field.

Contents

1. Laws & Ethics: Definition and differences.
2. History of Journalistic Laws.
3. Type of Ethics.
4. Ethical issues in media: Privacy, Social responsibility, plagiarism etc.
5. PPO & RPPO
6. Press, Newspaper, News Agencies & Book Registration ordinance 2002.
7. Press Council of Pakistan, Ordinance 2002.
8. Defamation Act, Freedom of Information Act, Article 19-A, Contempt of Court Ordinance.
9. PEMRA Ordinance 2002 & Important amendments.
10. Cyber Crime Act.
11. Essentials of Journalistic Ethics.
12. Code of Ethics in UK & India.
13. Code of Ethics of Press Council of Pakistan.
14. Code of Ethics of PFUJ, CPNE & APNS.
15. Islamic perspective of Media Ethics.
16. Ethical debate & Social Media.
17. Media Ethics for Children & Women.
18. Media Ethics during War & Crisis.
19. State of freedom of expression in Pakistan.

Recommended Texts

1. Abrar, M. (2016). *Pakistani media laws*. Islamabad: Oxford University Press.
2. Babcock, W., & Freivogel, W. (2015). *The Sage guide to key issues in media laws and ethics*. California: Sage.

Suggested Readings

1. Little, J. (2013). *Journalism ethics and laws: Stories of media practice*. Australia, Victoria: Oxford University Press.
2. Neelamalar, M. (2010). *Media laws and ethics*. New Delhi: PHI Learning.

This course focuses on the development of conceptual and technical know-how by introducing students to the basics and different genres of photography and photojournalism. The students will examine how meanings and persuasion are created in photographic imagery. It also emphasizes exploring and comprehending contemporary photographic concepts and practices alongside practical training to enter the field of photojournalism. It will help students to develop the habit of looking closely at the visible world around them to represent it in terms of aesthetics, beauty and truth. It would further enable students to know about the ethical issues that define photojournalism today. Also, it will make them able to look at what they are seeing and to see what they are looking at. The course will also introduce the students to the basics of equipment used in photography like cameras and lights so that they can create compelling images that communicate the intended message with accurate captions that are publishable in professional publications. The course will also enable students to demonstrate an ability to think as a visual journalist by finding visual stories, pitching them and creating compelling photographs.

Contents

1. Pinholes to Pixels-Historical Perspective
2. Photography Genres
3. Photojournalism Definition, Concept and Scope
4. Photojournalism Genres
5. Photojournalist Qualities and Characteristics
6. Roles and Responsibilities of Photojournalist
7. Ethics in Photojournalism
8. Contemporary Issues in Photojournalism
9. Photography Equipment and Techniques
10. Shots: Types and Framing
11. Caption Writing
12. Digital Imaging

Recommended Texts

1. Keene, M. (2016). *Practical photojournalism: a professional guide*. London: Guild of Master Craftsman Publications Ltd.
2. Kobre, K. (2016). *Photojournalism: the professional's approach* (7thed.). NYC: Routledge.

Suggested Readings

1. Baradell, S. (2012). *Photojournalism: technology and ethics*. NYC: Black Star Publishing Co.
2. Rosenblum, N., & Stoll, D. (2019). *A world history of photography* (5thed.). NYC: Abbeville Press.
3. Horton, B. (2001). *Associated Press guide to photojournalism (Associated Press handbooks)* (2nded.). NYC: McGraw-Hill.

This introductory level course is designed to introduce the students to the concept of broadcasting and its various aspects. It will introduce students to the basics of radio and television productions. They will learn how to create quality audio and video using current and evolving technologies while learning the production process for radio and television. Through this course, the students would know the history and contemporary status of radio and television. The students will develop an understanding of the structure of broadcast media operations and media-related industries. They will learn how to create quality audio and video work using current and evolving technologies while learning the production process for radio and television. The course will acquaint them with knowledge through which they will be able to describe and analyze elements in the production process, apply the fundamental concepts of production in radio and television to complete a media project and develop proficiency in using the current and evolving hardware and software applications.

Contents

1. Characteristics of Radio as a medium
2. Basics of Sound
3. Concepts of sound-scape
4. Types of Sound-Sync, Non-Sync, Natural sound, Ambience Sound
5. Sound Design-Its Meaning with examples from different forms
6. Sound recording techniques
7. Introduction and types of microphones
8. Characteristics of Television as a medium
9. Images: still image, Moving Picture Concept; electronic image, television image, Digital image, Edited Image
10. Visual culture
11. Changing ecology of images today
12. Visual Perspective
13. Radio and TV Grammar
14. Commercial and non-commercial broadcast structures
15. Future of broadcasting

Recommended Texts

1. Pierson, J.,&Bauwens, J. (2015). *Digital broadcasting: An introduction to new media*. London: Bloomsbury Academic.
2. Zettl, H. (2014). *Television production handbook* (12thed.).Belmont: Wadsworth Publishing.

Suggested Readings

1. Barnas, F.,& White, T. (2017). *Broadcast news writing, reporting, and producing* (7thed.).New York: Routledge.
2. Brooks, B.,& Pinson, J. (2016). *The art of editing in the age of convergence* (10thed.).New York: Routledge.
3. Hudson, G.,&Rowlands, S. (2007). *The broadcast journalism handbook*. London: Pearson Education.
4. Kroon, R. (2014). *A/V a to z: An encyclopedic dictionary of media*. North Carolina: McFarland & Company.

SUMMER SEMESTER

MCOM-6155

Internship

3(0+3)

The students will get practical knowledge and hands on experience about different mechanics of the field. The goals of Internship in Communication & Media Studies include: integrate theory and research with practice; provide students with practical experience; allow students to explore a possible career; provide opportunities for students to assemble portfolios and help them develop professional contacts who can help them with their job searches after graduation; professional training and experience that will help students to build upon course work, acquire new skills in communication field; Mentorship by an employees who can offer students support and guidance. Students will join any of the following organization through physical or online means: public relations and/or marketing; planning, researching and/or organizing; reporting and/or editing; media production; advertising industry; training or selling and customer, client, employee or media relations. By the end of Internship, students will write a double-spaced, typed report of 1,200-1,300 words evaluating the internship experience. Report will include new skills acquired by students during the experience.

SEMESTER-V

This course aims to equip the students with identification and understanding of different phases of development of mass communication theories in the historical context. It also aims to focus on cybernetics and human communication to increase students' understanding of different communication phenomena in the contemporary era. The major objectives of the course are to provide a basis to understand several key communication theories and different intellectual foundations in the field of mass communication and to develop an understanding of evaluating the utility of theory by applying specific criteria and standards. The course provides an understanding of different classical and contemporary normative theories to develop an understanding of different media systems. This course will equip the students with an understanding of the development of initial communication theories which were based on observation, not on scientific research; then a paradigmatic shift of a new perspective which changed the focus of communication scholars from all-powerful media to the limited effects of media and later on to the moderate effects. The students will be able to critically analyze the gradual growth of communication theories.

Contents

1. Theory: Definitions, types, goals, evaluation criteria
2. Paradigm: Definitions, types
3. Models: Definitions, types, models of mass communication
4. Introduction to communication theory, four eras of communication theory
5. Cybernetics and communication theory, traditions of cybernetics
6. Powerful Effect Theories: Magic Bullet, Mass Society, propaganda Theories
7. Limited Effects Theories: Two-step Flow, Lazarsfeld model, Hovland experimental research
8. Moderate effect theories
9. Classical Normative: Authoritarian, Libertarian, Soviet Communist, social responsibility
10. Normative new: Democratic participant and development media
11. Islamic concept

Recommended Texts

1. Baran, S. J., & Davis, D.K. (2014). *Mass communication theory: foundations, ferment, and future* (7thed.). Boston: Cengage Learning.
2. McQuail, D. (2010). *McQuail's mass communication theory* (6thed.). London: Sage.

Suggested Readings

1. Littlejohn, S. W., Foss, L.A., & Oetzel, J. G. (2016). *Theories of human communication*. USA, Illinois: Waveland Press.
2. Eid, M., & Dakrouy, A. (2012). *Basics in communication and media studies*. New York: Pearson.

This course is aimed at providing an insight into the methods and techniques of scientific research. It aims at imparting a fundamental knowledge about the characteristics of science and scientific methods. It gives them a basic idea about major research methodologies like qualitative and quantitative so that they may be in a position to understand the basic characteristics and importance of both types of methodologies, compare them and understand the importance of triangulation to get the benefits of both of the methodologies to get answers to different research questions. It also aims at developing an understanding of other major types of research. The course is aimed at preparing the students for advanced courses in research by exposing them to basic elements of research; sampling and types of sampling; measurement techniques and scales and research process in general. It aims at enabling the students to develop a basic understanding of investigating the mass media phenomenon in society. It attempts to develop the interest of students in exploring their research education in the field of mass media and communication.

Contents

1. Methods of knowing
2. Characteristics of Science
3. Research: Definition, Types, Characteristics, Need and significance
4. Types of Research: Pure and applied research
5. Exploratory, Descriptive and Explanatory research
6. Cross- Sectional and Longitudinal research
7. Correlation and Experimental research, Historical research
8. Social Scientific Inquiry
9. Kinds of Social Scientific Research: Qualitative, Quantitative, Mix method
10. Sample: Probability and non-probability sampling techniques
11. Level of Measurement and measurement Scales
12. Validity and Reliability in research
13. Process of Research: Six sequential working model of research
14. Elements of Research: Concept, Construct, Variable, Hypothesis, Universe and population.

Recommended Texts

1. Neuman, L. (2010). *Social research methods*. NYC: Pearson.
2. Reinard, J. C. (2007). *Introduction to communication research* (4thed.).New York: McGraw-Hill.

Suggested Readings

1. Shah, M. H., Kausar, S.,&Rashida, S. (2015). *Dictionary and quick reference to media*. Faisalabad: Misaal Publication.
2. Wimmer, R.D., & Dominic, J.R. (2013). *Mass media research: an introduction* (10thed.).Belmont: Wadsworth.

The students will study film and theatre as important art forms and understand their relevance to their own life as well as to other art forms. It will create a basic understanding of the history of film and theatre and the recognition of the duties and responsibilities of the personnel involved in producing film and theatre. The course will provide a general introduction to theatre study, including an overview of the components of theatrical performance and the rehearsal process, problems in a production context, and theatre criticism. The course will also examine various aspects of film including aesthetic, theoretical, critical, and practical. The students will learn the basic grammar of film and to develop a deeper understanding of how movies work. The course considers the idea of film as personal expression and the relationship of film to society. It will also enable students to know and learn the significance of both media in fulfilling basic functions of mass communication i.e., to inform, educate and entertain. It will also provide an insight into the history of these media in Pakistan so that the students can know about the reasons regarding the rise and fall of the two media in the country.

Contents

1. Film: definition, scope
2. Importance and role of films as a medium
3. Genres of films
4. Brief history of world cinema
5. History of cinema in Pakistan
6. Theatre: definition, scope
7. Importance and role of theatre as a medium
8. Genres of theatre
9. Brief history of theatre in world
10. History of theatre in Pakistan
11. Language of theatre

Recommended Texts

1. Wilson, E. (2003). *Living theatre: A history*. New York: McGraw-Hill.
2. Cousins, M. (2013). *The story of film*. London: Pavilion Books.

Suggested Readings

1. Krebs, K. (2014). *Translation and adaptation in theatre and film*. London: Routledge.
 2. Catliff, S., & Granville, J. (2013). *The casting handbook for film and theatre makers*. London: Routledge.
 3. Gazdar, M. (2019). *Pakistan cinema: 1947–1997* (2nd ed.). Karachi: Oxford University Press.
- Afzal, F. (2005). *A critical stage: the role of secular alternative theatre in Pakistan*. Kolkata: Seagull Books

This course offers the student a comprehensive introduction to politics, political institutions and issues. The course has four main objectives for the student to understand what is meant by politics, explore competing concepts and approaches, learn about how political institutions and processes work, and discuss contemporary political issues in an informed manner. While highlighting the main objectives of national life, the course explains further the socio-economic, political and cultural aspects of Pakistan's endeavors to develop and progress in the contemporary world. This course will also be very helpful to expand the understandings of the reader about the existed contemporary knowledge of the world and to excel his capabilities to serve for others. It enhances the skill of students to underpin the understanding about the political process, its valuable outcome and how to unleash socio-political activities in our surroundings. It enables the students to understand the political realities of a polity.

Contents

1. Definition, Nature, Scope and Relations with Other Social Sciences
2. State; Definitions, Elements, Functions, Difference Between State and Society
3. Types of Power, Debates in the Study of Power
4. States: State Formation, Development, and Change
5. States and Nations: Relations and Interactions
6. Constitution: The Highest Law of the Land
7. Approaches to Executive leadership
8. Government; Government Functions, Kinds of Governments
9. Presidential and Parliamentary Systems
10. Legislatures: Features, Functions, and Structure
11. Judicial Institutions: Structure and Design
12. Agents of Political Socialization
13. Functions of Political Parties
14. Bureaucracy and Democracy
15. Electoral Systems
16. Single-Member Districts
17. Proportional Representation

Recommended Texts

1. Grigsby, E. (2008). *Analyzing politics*. Boston: Cengage Learning.
2. Roskin, M. G., Cord, R. L., Medeiros, J. A., & Jones, W. S. (2016). *Political science: An introduction*. New York: Pearson.

Suggested Readings

1. Brodie, J., Rein, S., & Smith, M. S. (2013). *Critical concepts: an introduction to politics*. New York: Pearson.
2. Kesselman, M., Krieger, J., & Joseph, W. A. (2018). *Introduction to comparative politics: political challenges and changing agendas*. Boston: Cengage Learning.

SEMESTER-VI

Topic	Details
Objectives	<ul style="list-style-type: none"> • To introduce ethics and highlight its importance, need and relevance for individual and collective life. • To illuminate the students with the Quranic norms of Morality i.e. truthfulness, patience, gratitude, modesty, forgiving, hospitality etc. • To familiarize the students with immoral values like falsify, arrogance, immodesty, extravagance, backbiting etc. • To inculcate ethical and moral values in our youth. • To develop a balanced dynamic and wholesome personality. • To introduce the students to Quranic Arabic grammar in practical manner.
Course Contents:	<p>○ اخلاق (تعارف، ضرورت و اہمیت، اقسام، معنویت) (اخلاق حسنہ :</p> <ul style="list-style-type: none"> • برائی کو نیکی سے مٹانا • نیکی کے کاموں میں مسابقت • لوگوں کے درمیان صلح • عدل و انصاف • سچائی • ایثار • سلیم قلب • مہمان نوازی • لغویات سے اعراض • عاجزی و انکساری • نگاہ اور آواز کو پست رکھنا • چال میں میانہ روی • شرمگاہوں کی حفاظت • صبر • شکر • امور میں میانہ روی اخلاق سنیہ : • ظلم اور زیادتی • غرور و تکبر • نفسانی خواہشات کی پیروی • بدگمانی • جھوٹ • چغلی اور تہمت • تمسخر اور شیخی خوری • لہو و لعب • برے ناموں سے پکارنا • احسان جتانا اور تکلیف دینا • فضول خرچی اور حد سے بڑھنا • حسد اور تنگ دل • بے پردگی
Grammar:	<p>□ قرآنی عربی گرامر کے اصول اور انکے اطلاقات (متن قرآنی پر اطلاق سے توضیحات)</p>

Details of
Chapters and
verse Numbers:

- منتخب آيات مع ترجمه وتجويد
- البقره (٧٧٨، ٨٥٤، ٢٣، ٧٢٨، ٧١٨، ٧٤٨، ٧١٨، ٤٨، ٧٤٣، ٧١١، ٨٤١، ٧٨٤، ٧١، ٨٣٧، ٢١، ٨٧٨، ٨٢٨، ٨٢٣، ٨٢٥، ٧١٢، ٧٢١، ٧٥٢، ٧٢٨، ١١، ٨١، ٨٨٨، ١٢، ٧٢٤، ٨٨٢، ٢٣، ١٧، ٨١، ٨٤٢، ٧٨٥، ٣٥)
- آل عمران (٧٤٥، ٧٥، ٨٥، ٧٢٤، ٧٣٨، ٧٥٢، ٧٣٥، ٧٥٤، ٧١، ٨١١، ٧٨٤، ٧٣٣، ٧٧٥، ٧١٥، ٧١٥، ٨٢، ١٢، ٧٥٧، ٧٥١، ٧٤٢)
- النساء (٧٣٤، ٨٣، ٨٨، ٧١٢، ٧١١، ٧١٤، ٤٥، ٨١، ٨١، ٧١٣، ٣٢، ٨٤، ٨٥، ٥١، ٤١، ٨٥)
- المائدة (٤٢، ٤١، ٢٣، ٧٣، ٢، ٥٧، ٧٢)
- النحل (٧٨٢، ٢١، ٧١٤، ٧٧٣، ٣١، ٧٨٢، ٧٨٤)
- الرعد (٨٤، ٨١، ٨٥، ٨٨، ٢)
- الاعراف (٣٧، ٢٢، ٤٧، ٧٥٢، ٥١، ٥، ٨١، ٧٥٥، ٧٢٢، ٢٤، ٢٧)
- القصص (٤٥، ٢٥)
- فصلت (٣٥)
- الانعام (٣٨، ١١، ١١، ٧٣١، ٧٤٤، ٧٢١)
- النمل (٢١، ٥٢)
- الحج (٣١، ٤٢، ٢١، ٢٢، ١١)
- الحجرات (٢، ٧٧، ٢، ٧٧، ٣، ٧٨، ٧٤، ٧١)
- الاحزاب (٨٣، ٤١، ٤٢، ٤٢، ٤٨، ٤٤، ٤٢، ٣٤، ٨٥، ٣٤)
- الحشر (٢)
- طه (١٨)
- الانعام (٧٢٥، ٧٥٧، ٧٧٢، ٧٤٧، ٢٣، ٧٨١)
- ق (٣٥)
- الانفال (٨١، ٥٢، ٢٧)
- الفتح (٧٤)
- يونس (٧١، ٧٢، ٧٨، ٢٢، ٨٨، ٨٨)
- الفرقان (٢٣، ٨٧، ٢١، ٢٣)
- النور (٨٣، ٢، ٥، ٣١، ٣٧، ٣٣، ٣٣، ٢٧، ٣٧، ٨٨)
- لقمان (٢، ٣٣، ٧٢، ٣٨، ٧٢)
- الاسراء (٣١، ٣١، ٧٧١، ٤، ٣١)
- المزمل (٧٢)
- المدثر (٢، ٥)
- المدثر (١٥)

- فاطر (٣٨)
- الفتح (٨٢)
- البلد (٧١)
- الزمر (٣، ٧١)
- الحجر (٢٤)
- النجم (٣٧)
- الرحمن (٢١)
- هود (٢، ٧١٨، ٣)
- الكهف (٨، ٤٢)
- الشورى (٣١)
- غافر (٨٢، ٨١)
- الحديد (٨١، ٨١)
- مريم (٤٢)
- النازعات (٥٧)
- التوبة (٢٤، ٢٥، ١١)
- الهمزة (٧)

The main objective of the course is to prepare future journalists in accordance with today's newsroom requirement where the online and digital platforms are as important as traditional print or broadcast platforms. Students will learn the latest trends in multimedia storytelling and production. Build storytelling skills in each medium used for multimedia production. Learn how to use digital tools to collect audio, still photographs, video, text and graphics to accurately tell a story for online distribution. Apply online publishing skills to disseminate work. Digital journalism is very different from traditional journalism that was around as little as a decade ago. From the way, the news is captured to its reception by readers, students wishing to become journalists need to be familiar with many digital skills to compete with the competition. The present course will guide students toward the major developments in digital media and how these may influence the media and journalism field in the coming days.

Contents

1. Significance of web, introduction and overview
2. Traditional journalism and the web, prospects and challenges for digital journalism
3. What is web or digital journalism and its scope
4. How the web is replacing other media and where web stands amongst new media
5. How web is the future of journalism
6. Characteristics of web journalism
7. Contents for news website: news stories, features & blogs, headline/ lead & summary
8. Writing for web, news story structure, inverted pyramid & 5Ws
9. Writing lively and tightly, editing web text, esthetic elements for web
10. Introduction to blogs, writing blogs, writing for twitter
11. Navigating the web, navigational scheme for digital newspaper or magazine
12. Recommended websites www.Dawn.com, www.bbc.com, www.cnn.com.
13. Recommended websites ww.cbc.ca, www.ctv.ca, www.thenews.com, www.thestar.com
14. Roles & responsibilities of web crew: Producer, reporter, writer & editor
15. Introduction to digital radio and digital television
16. Basic setup for digital radio/television
17. Creating the web, developing your website, creating the website storyboard
18. Features for news websites
19. Cyber Laws, ethics for web journalism, digital distribution systems and copyright issues
20. Marketing for the web, digital advertisement types

Recommended Texts

1. Athique, A. (2013). *Digital media & society: an introduction* (1sted.). Cambridge: Polity.
2. Briggs, M. E. (2019). *Journalism Next: A Practical Guide to Digital Reporting and Publishing* (4thed.). London: Sage.

Suggested Readings

1. Paulussen, S. (2012). *Handbook of global online journalism*. New Jersey: Wiley-Blackwell.
2. Felder, L. (2011). *Writing for the web: Creating compelling web content*. Indianapolis: New Riders Publishing.

The course aims to promote students' critical and analytical approaches towards the understanding of mass communication theories. It is focused on preparing them for further inquiry into the field of mass communication. The primary objectives of this course are to provide students with an understanding of advanced communication theories; introduce them to the systematic study and research of communication and to develop an understanding of the application of theories in their respective research areas. It will train the students to understand the importance of communication theories from multiple philosophical perspectives including Marxist tradition, neo-Marxist approaches, functional approach and critical school of thought. This course will enable the students to understand the use of propaganda and persuasion in multiple fields like advertising, public relations, political communication etc. It will provide them insights about communication theories applicable at the micro, meso and macro level. It will help them understand how the effects of different media platforms and contents may be measured following different theoretical perspectives.

Contents

1. Cultural Theories: Marxism, Neo-Marxism, Frankfurt School, McLuhanism
2. Critical Theories: Political Economy, Media Hegemony, Herman and Chomsky Model
3. Critical Theories: Cultural Imperialism, Elite pluralism, Feminist perspective
4. Functional Approach: Media functions for society, Uses and Gratifications Theory
5. Functionalism: Social Learning Theory, Social Cognitive theory, Cultivation
6. Theories of media and society: Agenda setting, Spiral of Silence, Diffusion of Innovations,
7. Miscellaneous theories: Media system Dependency, Gatekeeping, Knowledge gap hypothesis
8. Persuasion: Theories and Models

Recommended Texts

1. Baran, S.J., & Davis, D.K. (2014). *Mass communication theory: foundations, ferment, and future* (7thed.). Boston: Cengage Learning.
2. Defleur, M. L. (2010). *Mass communication theories: explaining origins, processes and effects*. New York: Routledge.

Suggested Readings

1. Griffin, E. A., Ledbetter, A., & Sparks, G. G. (2015). *A first look at communication theory*. New York: McGraw-Hill.
2. McQuail, D. (2010). *McQuail's mass communication theory* (6thed.). London: Sage.

This course is aimed at providing students an insight into the methods and techniques of scientific research. It will provide them a basic understanding of conducting academic and industry research. The objectives of the course are to develop an understanding of the significance of research and scientific inquiry process; extensive understanding of research designs in communication research; and understand the type, process and method of different techniques of research. It aims at developing the interest of students to explore their research education in the field of mass media and communication. It will guide the students of the fundamental requirements and steps to develop a research proposal to conduct scientific research on multiple communication phenomena. It will update the students about different referencing and citation styles so that they are in a position to give citations in a required manner. The course will also provide a basic understanding of the basic concepts of Statistics. The students will be able to understand, compare and contrast major research methods of qualitative and quantitative methodologies.

Contents

1. Concept and need of mass media research
2. Issues related to communication research
3. Quantitative Research
4. Quantitative Research Methods: Survey, Content Analysis, Experimental Research
5. Qualitative Research
6. Qualitative Research Methods: Focus group, Case study, In-depth interviews, DA, CDA
7. Role of theory in the process of research
8. Theory construction process
9. Challenges of communication research in the contemporary era
10. Proposal writing
11. Referencing and citation styles
12. Measure of Central Tendency and Dispersion

Recommended Texts

1. Nueman, W.L. (2010). *Social research methods: Qualitative and quantitative approaches*. Boston: Pearson.
2. Reagan, J. (2006). *Applied research methods for mass communicators*. Michigan: University of Michigan Press.

Suggested Readings

1. Reinard, J.C. (2016). *Introduction to communication research* (6thed.). New York: McGraw-Hill.
2. Beryrand, I., & Hughes, P. (2005). *Media research methods: Audiences, institutions, texts*. NYC: Palgrave MacMillan.
3. Wimmer, R.D., & Dominick, J.R. (2015). *Mass media research* (8thed.). Belmont: Wadsworth.

اُردو زبان کا اُردو صحافت کے ساتھ تعلق بہت پرانا ہے برصغیر پاک و ہند میں صحافت اپنے ابتدائی دور سے ہی اُردو کے ساتھ جڑی نظر آتی ہے۔ صحافت کو باقاعدہ ایک منظم ادارہ کے طور پر متعارف کرانے کا سہرا تو انگریزوں کے سر ہے لیکن برصغیر میں صحافت کو جو فروغ اُردو زبان کی وجہ سے ملا وہ دیگر زبانوں کو نہیں ملا۔ اُردو زبان کو یہ امتیاز بھی حاصل ہے کہ اس میں الفاظ اور قواعد کا جتنا ذخیرہ ادب کے لئے موجود ہے کم و بیش اتنا ہی ذخیرہ صحافتی استعمال کے لئے بھی میسر ہے۔ اُردو زبان کا یہ طرہ ہے کہ اس میں صحافتی الفاظ اور قواعد کو استعمال کرتے ہوئے اس بات سے اجتناب برتا جاتا ہے کہ ثقیل الفاظ اور تراکیب سے پرہیز کیا جائے۔ صحافتی زبان کے لئے الگ ذخیرہ ہونے کے باعث صحافتی طالب علموں کے لئے یہ ضروری ہے کہ وہ صحافتی زبان میں عبور حاصل کریں۔ تاکہ صحافت میں اُردو کی خوبصورت روایت کو برقرار رکھا جاسکے۔ مذکورہ نصاب کے اغراض و مقاصد میں یہ شامل ہے کہ طالب علموں کو صحافتی زبان، اس کے خدو خال، قواعد، اصطلاحات، زبان کے استعمال اور صحافتی اسلوب سے متعارف کرایا جائے۔ اس کورس کی مدد سے مختصر مگر جامع انداز میں طالب علموں کو اُردو زبان، زبان کی تاریخ، زبان کی ادبی حیثیت سے متعارف کروایا جائے۔ علاوہ ازیں اُردو ادب کی مختلف اصناف کا بنیادی تعارف اور بہترین منتخب متن کا مطالعہ کی مدد سے اُردو ادب کی تاریخ، اہمیت اور معیارات سے آگاہ کیا جائے۔ اس کورس کی مدد سے طالب علموں میں گفتگو اور تحریر میں بہتری لانے کی صلاحیت پیدا ہوگی۔

Contents

- 1 اُردو زبان کی مختصر تاریخ۔ اُردو زبان کا قواعدی ڈھانچہ (املا، تلفظ، حرف و نحو، روزمرہ، محاورہ)
- 2 اُردو کی لسانی اور ادبی روایتیں
- 3 اُردو شاعری کی اصناف کا تعارف اور نمونہ جاتی تدریس
- 4 غزل کی روایت اور نمائندہ شاعروں کا مطالعہ
- 5 میر تقی میر، مرزا غالب، علامہ اقبال، احمد فراز، ناصر کاظمی، ظفر اقبالان کی دو دو غزلوں کا مطالعہ
- 6 نظیر اکبر آبادی، مولانا حالی، ن م راشد، مجید امجد، پروین شاکر کم از کم ایک ایک نظم کا مطالعہ
- 7 اصناف شاعری، قصیدہ، مثنوی، مرثیہ، تعارفی مطالعہ
- 8 اُردو نثر کی اصناف کا تعارف اور نمونہ جاتی مطالعہ
- 9 مضمون نویسی/مقالہ نویسی بنیادی خدو خال اور نمونہ جاتی مطالعہ

Recommended Texts

1. سپیل عباس، ڈاکٹر (2013)، بنیادی اُردو قواعد، لاہور: پولیجر بکس
2. خواجہ محمد زکریا، (2016)، مختصر تاریخ ادبیات مسلمانان پاک و ہند، لاہور: پنجاب یونیورسٹی

Suggested Readings

1. وقار احمد رضوی، (2012)، اُردو غزل کی تاریخ، کراچی: اکادمی بازیافت
2. علی محمد خان، (2010)، اصناف نظم و نثر اُردو، فیصل آباد: مثال پبلشرز
3. انوار احمد، (2008)، اُردو افسانہ، ایک صدی کا قصہ، اسلام آباد: مقتدرہ قومی زبان
4. ممتاز احمد خان، (2013)، اُردو ناول آزادی کے بعد، کراچی: انجمن ترقی اُردو

SEMESTER-VII

This course is designed to develop an understanding of students on basic principles of advertising and public relations and its role in media and society. The media environment of the 21st century revolves around the advertising revenues. The corporate and social world is also relying on advertising and PR for the promotion of their ideas, goods, services and good image of organizations. This is an introductory course that introduces students' implications of communication in the public and corporate sectors. In this course, students will introduce with basic concepts of PR and advertising and other forms of communication. This course comprises on two parts PR theory and practice and advertising theory and practice. Both reflect the major concepts, theories and practices established in the Industry. At the end of this course, the students will understand the field of PR and advertising and can opt the specialization of PR and Advertising that can potentially help them to choose a career in this field. In the coming semesters, students will also find an opportunity to capitalize on this theoretical base for developing PR and advertising campaigns in a professional setting.

Contents

1. Public relations Origin: Definitions and History, Importance & Scope of PR
2. Role of Public Relations Practitioner, Skills for the ideal practitioner, Various tools of PR
3. Different Models of Public Relations
4. PR in organization & Reputation management
5. External & Internal environment& PR, Systems theory for PR, Future of the PR
6. Strengths and limitations of various media used for PR
7. Advertising Definition, Global & local advertising, History of advertising, Role of advertising
8. Merits and Demerits of Advertising, Ethical issues in Advertising
9. Marketing Function of Advertising, Difference between Marketing & Advertising, 4 Ps
10. Types of Advertising Agencies
11. Functions and working of Advertising Agency (various Departments)
12. Writing an effective copy for advertisement, Tool kit for Copy Writer
13. Types of advertising campaigns, Corporate, Public Service, Launching, Follow Up
14. Integrated strategies for Advertising and Public Relations
15. Difference between Public Relations, Publicity, Advertising, Marketing and Propaganda.

Recommended Texts

1. Moriarity, S., Mitchell, N., Wood, C., & Wells, W. D. (2018). *Advertising & IMC: principles and practice (what's new in marketing)* (11thed.). NYC: Pearson.
2. Wilcox, D. L., Cameron, G. T., & Reber, B. H. (2014). *Public Relations: Strategies and tactics* (11thed.). NYC: Pearson.

Suggested Readings

1. Straubhaar, J., Larose, R., & Davenport, L. (2017). *Media now: Understanding media, culture & technology* (10thed.). Boston: Cengage Learning.
2. Du Plessis, D. (2001). *Introduction to Public Relations and advertising*. South Africa: Juta Academic.

The course is designed to develop and sharpen the writing skills of the students for advanced journalistic writing like editorials, columns, and features. It is a blend of theory and practice as it focuses on practical work along with theory. It would enable students to differentiate among various types of newspaper writings apart from the news. This course is also planned to train the students in such a way that they should learn the basic techniques and principles for these writings. It aims to enhance the critical thinking skills of the students and sensitize them to significant topics for writing. It is also planned to train the students in such a way that they should learn the basic techniques and principles for these writings and help the students to express their views through persuasive and compelling content. Through this course, students would be able to understand how to build logical arguments and identify logical fallacies in the arguments. Students would be able to learn journalistic techniques and stylistic tricks to help communicate concisely and persuasively while developing their unique style and perspective. Students will develop and enhance their journalism skills to effectively report and write on a wide range of issues, from personal to societal.

Contents

1. Editorial: Definition of editorial, purpose, importance, types, and functions
2. The content of editorial page and its standard in Pakistan
3. Analyzing the media policy through editorials
4. Editorial writing techniques and writing practice
5. Difference between editorial, column, and feature
6. Feature: Definition, concept and scope, types, and sources for feature writing
7. Feature writing techniques and the importance of pictorial display in feature
8. Column: Definition and concept, functions of a column, types of column
9. Role of columnist in society
10. Column writing techniques and practice of column writing

Recommended Texts

1. Hicks, W., Adams, S., Gilbert, H., & Holmes, T. (2016). *Writing for journalists* (2nd ed.). New York: Routledge.
2. Hutchinson, E.R. (2010). *The art of feature writing: From newspaper features and magazine articles to commentary*. Oxford: Oxford University Press.

Suggested Readings

1. Lynch, L. (2013). *Exploring journalism and the media* (2nd ed.). Boston: Cengage Learning.
2. Garrison, B. (2010). *Professional feature writing*. London: Routledge.

This course is designed to develop an understanding of students about the importance and need of International Communication. Global politics over the global communication environment has changed the dynamics of International Communication. This course is emphasizing on International Communication and Development, social and political theories of International Communication, how global empires change the entire scenario of International Communication, Emerging perspectives, Cultural Communication and how industrialized countries are having a monopoly over hyper-reality and how it shapes the global communication. This course is designed to understand the hierarchy of media conglomerates and International news wire groups. This course also highlights the satellite communication and how satellite corporations shape the entire perspective of International communication. After this course the students will understand; the significance of global communication structure and how international communication regimes implementing various communication policies with communication industries. They will be able to map the flow of communication among Industrialized and underdeveloped nations.

Contents

1. Introduction: Need and Significance of International communication
2. Dimensions of IC in various disciplines
3. International Community and International Communication
4. International Communication and Development: Globalization and technology
5. Globalization and world Media system; Free Flow of Information
6. The Mac Bride Commission; NWICO; Opposition to NWICO
7. Creating global communication Infrastructure
8. The privatization of telecommunications
9. The Global Media Market Place
10. Convergence: Globalization and Cultural imperialism
11. Media, politics and economy in perspective of political economy concepts
12. Global news and information networks; Setting the global news agenda
13. Globalization and its impact on health, crime, knowledge, peace and poverty
14. Global Media Conglomerates
15. International Communication and News wires
16. News Corporation; Walt Disney; SONY; Warner's Brothers

Recommended Texts

1. Kamalipour, Y. R. (2019). *Global communication: A multicultural perspective* (3rded.). Maryland: Rowman& Littlefield Publishers.
2. Thussu, D. K. (2018). *International communication: Continuity and change* (3rded.).New York: Bloomsbury Academic.

Suggested Readings

1. Thussu, D. K. (2010). *International communication: A reader*.London: Routledge.
2. Chong, C. S. (2018). *Successful international communication*. London: Pavilion Publishing.
3. Chuan, C. (2014). *Internationalizing "international communication"*. Michigan: University of Michigan Press.

This course provides an overview of the important phenomena and concepts of Development Communication. In general, the course will interpret and analyze the role of mass media in highlighting social welfare and development in society. After studying this course, students will be able to have a better insight in development communication, along with development support communication and development journalism, and will analyze the nature and treatment of media contents on developmental issues. The course will impart the students with the required knowledge of communication tools and techniques facilitating development. The students will learn about the developmental role of communication, understand the important aspects of the development communication theory, develop the ability to differentiate the types of communication and understand the roles they play in development, develop skills that will be practical in designing communication strategies to handle developmental problems such as report-writing skills. The course will also focus on developing awareness of appropriate communication strategies, how to prepare and present messages with a specific intent and how to analyze a variety of communication acts. Similarly, it would emphasize the ethical use of information from integrated sources be communicated to a variety of audiences.

Contents

1. Development Communication: Basic Concepts
2. Development Support communication: Basic Concepts
3. Prospects and Challenges of Development Communication in Pakistan
4. Development Journalism: Introduction
5. Society under Change
6. Development of Village
7. Village Economy
8. Opportunity of Education
9. Religious Authority
10. Caste System

Recommended Texts

1. Heeks, R. (2017). *Information and communication technology for development* (1sted.). Abingdon: Routledge.
2. Melkote, S. (2015). *Communication for development: theory and practice for empowerment and social justice* (3rded.).New York: Sage.

Suggested Readings

1. Onwumechili, C., and Ndolo, I. (2012). *Reimagining development communication in Africa*. Lanham:Lexington Books.
2. Tompkins, P. (2010). *Practicing communication ethics* (1sted.).New York: Pearson.
3. Wilkins, K. &Tuft, T. (2014).*The handbook of development communication and social change: Global handbooks in media and communication research* (1st ed.).UK: Wiley-Blackwell.

This course is intended for development of students' understandings of the information world and for the efficient, effective, and confident seeking and use of information they need in different contexts especially in an academic setting. After having this course, the students will be able to have familiarity with varying IL conceptions, models, standards, and frameworks, development of a general and subject-specific understanding of digital information landscape, understanding the ethical, socio-economic, and legal issues surrounding information access and use, understanding the nature of information Search/Seeking Process and adoption of appropriate info behavior and ability for where and how to find information they need.

Contents

1. Defining information literacy (IL): Various conceptions, Other related literacies
2. Elements of information literacy, Need and importance
3. Role in life-long learning, academic engagement and performance
4. Information literacy contexts: academia, workplace, and everyday life
5. Models of information literacy: Big6TM, Information Search Process, ELIS Model of Info-seeking, Seven Pillars, and Empowering 8
6. IL competency standards
7. IL framework for higher education
8. Library and Information Anxiety
9. Online Databases: General (Web of Science, Scopus, Google Scholar, etc.) and Subject specific databases
10. Searching Techniques, Search Strategy Development
11. Citation Management using a Computer Software
12. Hands on Training for searching online databases
13. Academic Integrity and Honesty
14. Plagiarism Avoidance Techniques
15. HEC Plagiarism Policy
16. Use of AI Tools in Learning and Research

Recommended Texts

1. Eisenberg, M. B., Lowe, C. A., & Spitzer, K. L. (2004). *Information literacy: Essential skills for the information age*. 2nd ed. London: Libraries unlimited.
2. ALA (2000). *ACRL Information Literacy Competency Standards for Higher Education*. Chicago: ACRL.
3. ACRL (2016). *Framework for Information Literacy for Higher Education*.
4. Ariew, S. A. (2014). *Information Literacy at the Crossroads: The Convergence between the Research and the Writing Processes*.
5. Milena Dobрева, (2010) "Information Literacy at the Crossroad of Education and Information Policies in Europe", *Library Review*, Vol. 59 Issue: 8, pp.638-639.

Suggested Readings

1. Basili, C. (Ed.). (2008). *Information Literacy at the crossroad of Education and Information Policies in Europe*. Consiglio Nazionale delle Ricerche. Chapter 1 and 2.
2. Jesús Lau (2006). *Guidelines on information literacy for lifelong learning*. Mexico: IL section, IFLA.
3. ACRL (2011). *Guidelines for Instruction Programs in Academic Libraries*.

4. ACRL (2012). Characteristics of Programs of Information Literacy that Illustrate Best Practices: A Guideline.
5. Naveed, M. A., & Rafique, F. (2018). Information Literacy in the Workplace: A Case of Scientists from Pakistan. *Libri*, 68(3), 247-257.
6. Naveed, M. A., & Anwar, M. A. (2019). Development of information literacy in Pakistan: Background and research. *Pakistan Library and Information Science Journal*, 50(2).

SEMESTER-VIII

■ الكهف (٤٧، ٧١٢، ٥١، ٣٨، ٥٤، ٧١، ٥٤)

■ الجاثية (٤)

■ فاطر (٧٣، ٧٨، ٨١)

■ العنكبوت (٥٧، ٢٣، ٨١)

■ الروم (٤١)

■ الاسراء (٢٢، ١١)

■ الرعد (٨)

■ السبا (٧١، ٣، ٨٨)

■ يونس (٢٢، ٧١٧، ٨٥، ٨٥، ٤، ٨٨)

■ يوسف (٢٥، ٧٥)

■ الفرقان (٢٨، ٤٣)

■ لقمان (٨٢، ٧٢)

■ طه (٧٧٥، ٤٣)

■ النحل (١٤، ٧٧، ٢٧، ٥٢، ١٢، ٢٢، ٢٢، ٧٧٤، ٢، ٢)

■ النمل (٢٥، ٢٥، ٢٢، ٢١، ٢٨، ٧٢، ٧١، ٧٢)

■ السجده (٨١)

■ الحديد (٢)

■ هود (٥٣، ٢)

■ يسين (٣١، ٥٧)

■ الروم (٣٢، ٣٢، ٤١، ٧٢، ٨٥، ٥٢)

■ فصلت (٣٢، ٣٢)

■ الحج (٢٧، ٢٤، ٨٨، ١٣)

■ الحجر (٧٢، ٨٨)

■ الانبياء (٣٧، ٣١، ٥١)

■ الزاريات (٥١)

■ الزلزله (٧)

■ القصص (١٢، ١٢، ٢١، ٢٧، ٢٨)

■ النور (٣١، ٨٨، ٨٨، ٥١، ٥٤، ٥٣)

■ الجمعة (٧٧، ٢٨، ٧١، ٧٧، ٤)

■ القمر (١)

- الواقعه (٢٢)
- الفاطر (٨١، ٧٣)
- الملك (٧٢)
- الصف (٧١)
- الجن (٧٣)
- الشورى (٨٢)
- الزخرف (٧٧)
- الفيل (٧)

This course will equip the students with both the theory and practice for managing the media. It will provide an understanding of the specificities of media management and marketing communications. It will also provide an understanding of different theories of media management and marketing communications. Scholars will learn to implement specific tools, practices and media management strategies. The course analyzes how to manage media organizations. Media management is seen as a business administration discipline that identifies and describes strategic and operational phenomena and problems in the leadership of media enterprises. Media management contains the functions of strategic management, procurement management, production management, organizational management and marketing of media enterprises. Media enterprises are strategically organized economic entities whose central work is generating and marketing of media. The generation of media is the bundling of internally and externally generated content and its transformation into a medium. Marketing is the direct or indirect distribution of media. The term media in this connection is restricted to one-to-many-communication with one sender and a large number of consumers.

Contents

1. Concept, type, structure and characteristics of management and organizations
2. Types, functions and skills of managers
3. Group and inter group communication
4. Intra and inter organization communication
5. Horizontal and diagonal communication
6. Organizational conflict management
7. Organization of mass media in Pakistan: private ownership vs public ownership
8. Personal Administration
9. Media personnel: executive, editorial, production, circulation and advertising
10. Financial administration of the media
11. Management and media regulatory laws
12. Management and media conglomerates
13. Management and marketing of media Products

Recommended Texts

1. Hollifield, C. A., Wicks, J. L., Sylvie, G., & Lower, W. (2016). *Media management. A casebook approach* (5th ed.). New York: Routledge.
2. Mierzejewska, B. (2011). *Media management in theory and practice*. California: Sage.

Suggested Readings

1. Wirtz, B. W. (2016). *Media management*. Germany: GablerVerlag.
2. Wirtz, B. W. (2011). *Business model management: design, instruments, success factors*. Germany: GablerVerlag.

The specialized course of writing a research report provides an ample opportunity for the students to practically conduct research on carefully selected topics and present it in the research report format based on core concepts studied in the previous semester. The students will learn about the process of writing a research report from the very initial phase of selecting the topic to develop the instrument for research. It aims to strengthen the theoretical foundation and technical skills of the students required for conducting research under the guidance and presenting it in the form of a report by following the steps of writing a research report. Through this course, students would be able to sharpen their technical research writing skills in formulating objectives, rationale and significance of the study; developing hypotheses and research questions; inserting in-text citations; writing references and bibliography in APA style. The students will also learn about the art of conducting a literature review, linking the research understudy with the relevant theoretical framework; selecting appropriate methodology; and developing instrument/s.

Contents

1. Process of writing research report
2. Basics of APA format
3. Selecting the topic for research
4. Operationalization of the concepts
5. Developing hypothesis and research questions
6. Formulating rationale, objectives and significance of the study
7. Art of conducting literature review
8. Developing theoretical/conceptual framework
9. Selecting the appropriate methodology
10. Developing instrument

Recommended Texts

1. Wimmer, R.D., & Dominick, J.R. (2015). *Mass media research* (8thed.). Belmont, California: Wadsworth.
2. Sarantakos, S. (2013). *Social research* (4thed.). London: Macmillan Press.

Suggested Readings

1. Reinard, J.C. (2016). *Introduction to communication research*(6thed.). New York: McGraw-Hill
2. Nueman, W.L. (2010). *Social research methods: Qualitative and quantitative approaches*. Boston: Pearson.
3. Reagan, J. (2006). *Applied research methods for mass communicators*. Michigan: University of Michigan Press.

This course is designed to familiarize the student with basic principles and fundamentals in visual art and design. This course introduces the terminology necessary to communicate concepts and theories in art and design. Students will develop proficiency in using graphic design/desktop publishing software to create a variety of business publications such as flyers, brochures, newsletters, etc. This course is designed to provide learners with a foundation of desktop publishing terms and concepts and fundamental desktop publishing skills necessary to create effective business publications. After completing the program, students should be able to apply basic design principles to present ideas, information, products, and services in a creative visual manner. Students will have fundamental technical skills, knowledge, and abilities in graphic design. Students will understand the creative process; develop techniques and methods of creative problem-solving. Students will be able to create computer-based projects using Adobe Photoshop and Illustrator software programs. Students will develop basic skills using tools and theory used in the design process.

Contents

1. Discuss introductory concepts of print and digital publications.
2. Demonstrate typography concepts
3. Manage images appropriately (advertisement design, etc.)
4. Basics of Good Layout (Interdependency between words and visuals)
5. Introduction to applied projects, how they are originated, executed, and evaluated
6. Production & finishing skills
7. Basics of alignment
8. Idea development and product branding
9. Desktop publishing
10. Design applications: adobe creative suite (illustrator, photoshop, indesign and acrobat)

Recommended Texts

1. Ching, F. D., & Mulville, M. (2014). *European building construction illustrated*. New York: John Wiley & Sons.
2. Lupton, E. (2014). *Thinking with type: A critical guide for designers, writers, editors, & students*. San Francisco: Chronicle Books.

Suggested Readings

1. Carter, R., Meggs, P. B., & Day, B. (2011). *Typographic design: Form and communication*. NYC: John Wiley & Sons.
2. Pannafino, J. (2012). *Interdisciplinary interaction design: A visual guide to basic theories, models and ideas for thinking and designing for interactive web design and digital device experiences*. Pennsylvania: Assiduous Publishing.
3. Human, T. E. I. (1992). *The Role of Failure in Successful Design*. NYC: Vintage.
4. Frankland, T. W. (1944). *The pipe fitter's and pipe welder's handbook*. Wisconsin: Bruce Publishing Company.

MCOM-6154

Capstone/Project

3(0+3)

The Capstone course provides an opportunity for students, in the form of groups or individually, to engage in high-level inquiry focusing on a specialized field within the profession, either of their own choice or assigned to them by the supervisor. The capstone project will be research based and practice-centered and will be aiming at bridging theory and practice to create an impact on the future professional life of students. The course will help students to demonstrate the depth and extent of knowledge of the students. It will highlight research based exhibition of understanding of the selected area for the project by developing an outline for thinking and practice that illuminates and showcases insight about the knowledge of the students relevant to the selected area. It will also present a clearly articulated framework while situating projects within established academic practices or ideas.

Digital Media

The Internet has introduced new opportunities for dynamic storytelling as digital media have blurred roles of media producer, consumer, publisher and reader. It is a need of time to enable students to use their insights into new media audiences to produce better content for digital formats and environments. Digital media changed the patterns of media production and distribution; it also requires new skills for creative writing. Digital media requires multitasking from digital media persons. It demands more focused and specialized creative skills. This course through writing exercises, readings, lectures and live Q&As will provide the beginning writer with a toolkit of essential skills. The contents of this toolkit are giving and receiving critical feedback, reading with a writer's eye, navigating professional and educational pathways as a writer and generating, revising and editing material that is strong, original and imaginative. Students will leave the course with a practical understanding of the creative process and will be prepared to critique and write at a university level. It is designed to let the students discover and create their knowledge using the powerful digital devices we all have access to.

Contents

1. Introduction to different genres of Digital media
2. Introduction to creative writing
3. Essentials of Strong Writing
4. How Social Media Writing is different from other Forms of Writing
5. Writing for Websites, Weblogs, Twitter, Facebook etc.
6. Writing Persuasive Web Content and Blogs (the Do's and Don'ts)
7. Writing for General Audience and Domain Experts
8. Creating Good Stories: Content and structure, Storifying and Script Writing of thoughts.
9. How web writing is different from Essay Writing
10. Good and Bad Websites in terms of Contents, Techniques for Writing for Scanners
11. Ethical Considerations in Social Media Writing

Recommended Books

1. Carrol, B. (2019). *Writing and editing for digital media* (4thed.). London: Routledge.
2. Williams, Dr. Andy (2017). *How to write great website content*. London: Routledge.

Suggested Books

1. Felder, L. (2011). *Writing for the web: Creating compelling web content*. New York: Pearson.
2. Hicks, T. (2013). *Crafting digital writing: Composing texts across media and genres*. New Hampshire: Heinemann.

The main objective of the course is to enable students to recognize social networks and their properties. Describe the history and development of various social networks. Examine copyright issues related to social media. Point out the limitations of account and sharing policies on various social networking platforms and discuss the ethics of violating terms of use. Interpret the practical implications of the service agreements for social media tools in regards to privacy and legal policies. Set up policies to manage a public social media account and the distribution of information. Students will be able to select tools to monitor information and to consolidate it into a manageable information stream. Understand the importance of monitoring and responding to the community that forms around your message or lack of message. Similarly, students will be able to examine how the choice of social network and social media tools affects the distribution of the message and the audience that is reached. Identify cases where social networks have influenced political movements or decisions. Formulate a social media marketing plan. Explain how different organizations within the same market utilize social networks to share or market information and ideas (Ex: Education, Business, Non-profits, Journalists). The course will generate discussions about geography-based social networking tools and their implications for marketing ideas and information.

Contents

1. Google: How to organize and link social media platforms, to share information with peers
2. How to log in to social media platforms with the same account and link the others
3. Google Docs How to collaborate with peers on group projects
4. How to share work with your class PLN and to collaborate on and create group projects
5. Facebook Basic profile, fan page, community pages, games
6. Blogs How to create original content and curate content
7. Youtube: How to create playlists, add original video content, subscribe to content and curate
8. How to create Playlists or upload short videos and share them with your classmates
9. How to promote pages among wider professional or academic community
10. Twitter How to create a Twitter account
11. How to engage with PLNs and the wider community, to share and find information
12. Linkedin Basic Profile and Linkage
13. Instagram as Celebrity used app
14. Rise of Tiktok and Likee
15. Other Popular Social Media Outlets Snapchat, Line, IMO, Instagram etc.

Recommended Texts

1. Burgess, J. (2017). *Handbook of social media*. London: Sage.
2. Fuchs, C. (2014). *Social media: a critical introduction*. London: Sage.

Suggested Readings

1. Van Susteren, G. (2017). *Everything you need to know about social media*. New York: Simon & Schuster.
2. Pavlik, J. V., & MacIntoch, S. (2015). *Converging media* (4thed.). New York: Oxford University Press.

The course aims to introduce the concept of convergence and its various implications in journalism. It tends to cultivate the student's imagination and creativity through the technical skills needed to become professionals in the field of communication. It will encourage innovation and prepare students to meet the growth in digital technology and online interaction. It will train students to meet the challenges of the evolving media scene. It also strives to make students competent in multiple modalities of production and distribution and prepare them for a complex, convergent and fluid media environment. The course endeavors to train students to become thinking practitioners with a strong sense of ethics. The students will receive cross-platform training in print, radio, video, and web and social media techniques so that they can produce projects using multiple modalities. The course strives to equip the students with necessary conceptual, theoretical and practical skills to meet the challenges of constantly changing media scenarios. In addition to providing technical skills training in news and narrative forms, the course also seeks to learn a professional ethic in which students understand the importance of anticipating technical and business innovations, as well as keeping up with research that affects their field.

Contents

1. Convergence: Concept, Significance, Process and Effects
2. Media Convergence: Convergence Continuum, Lawson Borders Model, Flynn & Gordon model
3. Network Society
4. Understanding New Media Concepts: Social and Digital, Digital storytelling, Wiki Journalism
5. Need for multi-media/multi-skilled journalists
6. Blogging and journalism
7. Age of Information Journalism-Existential Journalism
8. Regulatory Challenges to Media Convergence
9. Convergence in Cinema and Cinema and Broadcasting
10. Media conglomerates, mergers and Consolidation

Recommended Texts

1. Adrian, A. (2013). *Digital media & society: An introduction* (1sted.). Cambridge: Polity.
2. Grant, A.E. (2009). *Understanding media convergence*. London: Focal Press.

Suggested Readings

1. Jenkins, H. (2008). *Convergence culture: Where old and new media collide*. NYC: New York University Press.
2. Quinn, S.,&Filak, V. (2014). *Convergent journalism: An introduction*. London: Focal Press.
3. Lugmayr, A.,&Zotto, C. (2016). *Media convergence handbook - vol. 2: Firms and user perspectives (media business and innovation)*(1sted.). NYC: Springer.

Through this course, students will learn how to gather, edit and file news content via their smartphones. Students will learn to produce content that are suitable for sharing via social media. This course aims to equip students with the skills required in multi-platform newsrooms and to meet the challenges of a news environment in which consumers are using their phones to access news and to share it via social media. Apply effective and collaborative team communication and management skills to complete the video process from pre-production script development through the production capture of quality video image and audio. On completion, students will be able to understand the digital video terms and apply the technique or concept using a digital video camera: storyboarding, cinematic camera angles, lighting Use a digital video camera to capture images using the camera techniques and cinematography: the rule of thirds, headroom, talking space, close-up, medium shot, establishing shot, cut-away, basic shot sequence, tilt, pan, and zoom.

Contents

1. Use of smartphones for news gathering and shooting high quality video clips
2. Organize visual elements into a video story
3. Producing live streams and conducting live interviews
4. Editing video with various apps and producing stories for social audiences
5. Editing videos for different social platforms
6. Writing a script for voice-over narration
7. How to produce reporter-led stories and report character-led stories with sound bites
8. How to produce piece-to-camera segments
9. Vertical video stories
10. Make a video from 10 photos and a script
11. Film in shot sizes and patterns
12. Use the correct apps for each type of video
13. Perform simple, but powerful video editing
14. Compress time with sequences
15. Storyboard a short video report

Recommended Books

1. Burum, I., & Quinn, S. (2015). *MOJO: The mobile journalism handbook: how to make broadcast videos with an iPhone or iPad*. London: Routledge.
2. Hill, S., & Bradshaw, P. (2018). *Mobile-First journalism: producing news for social and interactive media*. London: Routledge.

Suggested Readings

1. Montgomery, R. (2018). *Smartphone video storytelling*. London: Routledge.
2. Berry, M. &Schleser, M. (2014). *Mobile media making in an age of smartphones*. London: Palgrave Pivot.

Broadcast Media

The course will impart the elements of selection, writing, editing, compiling and presenting news for radio. It will be a practical course and students will be expected to produce and present an entire news bulletin. This will help them to develop their skills regarding how news is produced in practical fields and what challenges they need to face while composing, compiling and producing particular pieces of news content. Apart from producing news, the students will also be able to work in an environment where they will be bound to follow the rules as followed in media outlets. Evaluate and critique broadcast and production practices both holistically and in terms of their parts, namely: audio, video, scripting, production, and editing. Write effectively for broadcast media as well as other forms and styles appropriate for the communications professions and audiences they serve. Demonstrate competency in shooting and editing video in the field and studio, using professional-level equipment and non-linear editing systems. Demonstrate proficiency in recording and editing for audio productions. Produce sophisticated deliverables for clients in a variety of areas, namely: corporate/industrial, informational/educational, and commercial/promotional.

Contents

1. Radio News Departments
2. Radio Newscast
3. Radio News Anchor and Reporter
4. Types of Radio News
5. Determining News Values
6. News Sources
7. Storytelling
8. Reporting
9. Writing and Producing News Package
10. Broadcast Interviews
11. Sound Recording
12. Laws and Ethics
13. Introduction to Audio Editing
14. Editing Software and Sound Effects
15. Hands on Practice at University Campus Radio

Recommended Texts

1. Barnas, F. (2017). *Broadcast news writing, reporting, and producing* (7th ed.). UK, Abingdon: Routledge.
2. Hillard, R. (2014). *Writing for television, radio, and new media*(11thed.).Boston: Cengage Learning.

Suggested Readings

1. McLeish, R., & Link, J. (2015). *Radio production* (6thed.). UK, Abingdon: Routledge.
2. Stewart, P., & Alexander, R. (2015). *Broadcast journalism: Techniques of radio and television news* (6thed.). UK, Abingdon: Routledge.

This course is aimed to introduce students to current ideas and skills used in television journalism. The students will learn about how the broadcast news industry operates. It also develops students' audio and video news reporting skills by using industry equipment and software. The students will be able to analyze the concepts of broadcast news reporting and their role in the production of video stories. They will also be able to understand equipment operation and editing skills to produce television news reports. The course will enable them to know about the process of how to collect local, national and international news through interviews, investigation and observation, attending public events, seeking out records, and reviewing written work. The students will also get an acquaintance about receiving, analyzing, selecting, verifying and assembling information along with developing skills for researching and reporting on story developments. They will also understand the importance of teamwork and how liaison is created within production staff for producing and presenting news. They will be taught the technical aspects of cameras, lights and microphones and shooting and editing of news films and their placement in the news bulletin, besides the use of the live inserts and sound bites.

Contents

1. Types and Formats of Television News
2. Writing Broadcast News
3. Ad- Lib Situation within Broadcast News
4. Television News Production Team
5. Television News Reporter
6. Field Reporting and Techniques of Shooting Television News
7. Writing and Producing TV News Package and Reports
8. Live Stand-Up and Beepers
9. Interviews
10. ENG Van: Working and Technologies
11. Ethics in TV News Reporting
12. Editing in TV News

Recommended Texts

1. Barnas, F. (2017). *Broadcast news writing, reporting, and producing* (7thed.).London: Routledge.
2. Shook, F.,& Larson, J. (2017). *Television field production and reporting: A guide to visual storytelling* (7thed.).London: Routledge.

Suggested Readings

1. Cappe, Y. (2006). *Broadcast basics: A beginner's guide to television news reporting and production*. Oregon: Marion Street Press.
2. Schultz, B.E. (2005). *Broadcast news producing*. California: Sage.
3. Stewart, P.,&Alexander, r. (2016). *Broadcast journalism. Techniques of radio and television news*(7thed.).NYC: Routledge.

The course is designed to provide a wide and comprehensive introduction to the area of radio broadcasting and will establish fundamental radio production competencies, from which the learner may progress to further study and/or training. It has an integrated and holistic approach to the key aspects of production: creative, technical, and administrative. The course will impart the elements of selecting, writing, editing, compiling and presenting different programs for radio. The course will also familiarize students with different phases of production. It will be a practical course and the students will be expected to produce and present different programs for the radio. Students will have a critical awareness of commercial, community and national broadcasting policy in both public service and private sector broadcast institutions. It will develop an understanding of the roles and functions of radio broadcasting institutions. It will develop creativity and competencies in radio production and presentation along with initiative and confidence when working independently and with others. Students will become familiar with the process, craft and technology of radio broadcasting.

Contents

1. Introduction to the Radio Environment
2. Introduction to the Radio Equipment
3. Microphones and its Placement
4. Types of Scripts and Treatment
5. Directing and Casting Actors for Radio Programs
6. Pre-Production for Radio
7. Types of program Productions
8. Radio Feature
9. Radio Documentary
10. Radio Drama and Montage
11. Different between FM, AM, SW and MW
12. Post Production for Radio
13. Trends of FM Radio in public and private sector in Pakistan
14. Radio Program Editing
15. Audio Editing Software and Applications

Practical: Students are required to produce and edit their own mini project for the successful completion of the course.

Recommended Books

1. Hausman, C., Messere, F., & Benoit, P. (2014). *Modern radio & audio production* (10thed.). Boston: Cengage Learning.
2. Mcleish, R., & Link, J. (2016). *Radioproduction* (6thed.). New York: Focal Press.

Suggested Readings

1. Connelly, D. W. (2013). *Digital radio production* (2nded.). Illinois: Waveland Press.
2. Geller, V. (2007). *Creating powerful radio: Getting, keeping and growing audiences news, talk, information & personality broadcast, HD, satellite & internet* (1st ed.). New York: Focal Press.

The objective of the course is to equip students with theoretical and applied knowledge as well as skills required for managing television programming, and producing and broadcasting various types of programs. This course is an introduction to the basic principles, procedures, and techniques of television production. The course will make students learn about general audio and sound mixing techniques, camera placement and operations, the use and characteristics of the various video and audio recording media, lighting techniques, technical and production differences between standard definition (SDTV) and HDTV/DTV production, elements of effective visual composition, editing techniques and understanding of postproduction and the ability to critique the strengths and weakness of video productions. The course will provide an opportunity to create a variety of video productions, allowing students to express personal creativity while developing the ability to conceptualize story ideas and effectively translate these ideas into video productions. The course also will help in learning and understanding the grammar and terminologies used in the creation of television programs. Overall, the students will have knowledge of media and tools used in production and understand responsibilities in working as teams in the production of television programs.

Contents

1. The Television Production Process
2. Television Camera: Lenses and Operation
3. Picture Composition
4. Lighting
5. Sound
6. Video Recording and Storage Systems
7. Production Crew
8. Studio and Field Productions
9. Directing and Casting for Television Programs
10. Producing
11. Post Production Editing

Practical: Students are required to produce and edit their own mini project for the successful completion of the course.

Recommended Texts

1. Owens, J. (2015). *Television production* (16thed.). London: Routledge.
2. Zettl, H. (2014). *Television production handbook* (12thed.). Belmont: Wadsworth Publishing.

Suggested Readings

1. Utterback, A. (2015). *Studio television production and directing*. London: Routledge.
2. Turner, R.S. (2011). *Cue & cut: a practical approach to working in multi-camera studios*. Manchester: Manchester University Press.

Advertising & Public Relations

Strategic communication is of increasing importance to most organizations. The advents of new communication technologies have changed the dimensions of corporate communication. This course covers the concepts and application of corporate communication, advertising and public relations in the digital age and a true definition of social media; myths and facts about social media that use in strategic communication. This course covers why Twitter, Facebook and Google plus matters; 3rd party tools for these handles; finding the right people & accounts to follow in your business and how to search properly for information & competitors when designing a strategic communication campaign. After this course, the students will be able to equip themselves with the skills to plan and implement a successful advertising and PR strategy with the use of digital media. Moreover, after this course, the students will be capable to handle the strategic communication campaign via Twitter, Facebook and Google plus. And will be capable to work in the working environment of SEOs.

Contents

1. Introduction to Cyber World and Social Media/Social Media Marketing
2. Social Media Integration and Assessment
3. Utilizing and Integrating Social Media Channels and Online Audience Profiling
4. Integration of social media services with blogs and websites; Emerging social media sites
5. Introduction to Twitter; Why Twitter matters, Twitter Strategies for Effective Marketing
6. 3rd party tools; Finding the right people & accounts to follow in business
7. Facebook: How to create Facebook's timeline for maximum consumer reach
8. How to improve Facebook fan engagement; Creating status updates that work
9. How to use polls & surveys that deliver results; Using Facebook offers to increase fans
10. Facebook events, advertising and marketing techniques
11. Ad metrics and how to figure out what is working?
12. Google Plus: Google Plus Basics and Statistics
13. How to build relative circles for your business; How to use Google Hangouts
14. Increase your visibility in SEO

Recommended Texts

1. Evans, D. (2016). *Social media marketing: the next generation of business engagement*. New Jersey: Sybex Publishing.
2. Heymann-Reder, D. (2016). *Social media marketing*. Germany: Pearson.

Suggested Readings

1. Weinberg, T. (2010). *The new community rules: marketing on the social web*. Sebastopol, CA: O'Reilly.
2. Wollan, R., Smith, N., & Zhou, C. (2012). *The social media management handbook: everything you need to know to get social media working in your business*. New Jersey: John Wiley & Sons.

This course is designed to introduce students to the principles and techniques of public relations in line with the traditional and modern approach. This course covers the scope and functions of PR, differences among various practices similar to the PR practice and theory, the history of PR focusing practice of PR by various national organizations. The course stipulated theory into practice and teaching modules are based on this model. In this course, the emphasis is that students will be made to look at the field from the viewpoints of the Public Relations practitioner, the channels of communication use and the various publics in which PR persons try to reach. Significance will be on the public relations process and such activities that bring out students' creative problem-solving talents approach. After this course, the students can understand the PR theory and practice from a national and international perspective and will be able to draft a press-release and other tools of PR and will be able to handle an independent PR practice of an organization.

Contents

1. Introduction: PR scope and functions; differentiations among PR, Advertising, propaganda
2. Foundations of Public Relations
3. A brief history of PR with special reference to Public Relations practice in Pakistan
4. Publics of PR, Internal and external publics: how to create key target audiences of PR
5. Process of PR
6. Public Relations Components and Planning
7. Media Relations
8. Writing for Public Relations: writing for print, online, TV and other for PR tools.
9. Crisis Communications
10. Social Projects and Public Relations
11. Ethical Issues in Public Relations
12. Persuasion, functions, Tools of PR
13. Public opinion and attitudes change
14. Propaganda and techniques.
15. Careers in Public Relations
16. Professional Development

Recommended Texts

1. Wilcox, D. L., Cameron, G. T., & Reber, B. H. (2014). *Public relations: Strategies and tactics* (11th ed.). NYC: Pearson.
2. Stahl, S. (2018). *The art & craft of PR: Creating the mindset and skills to succeed in public relations today*. New York: LID Publishing.

Suggested Readings

1. Page, J. T., & Parnell, L. J. (2018). *Introduction to strategic public relations: digital, global, and socially responsible communication*. NYC: Sage.
2. Kelleher, T. (2017). *Public Relations*. London: Oxford University Press.

This course is designed to provide advanced training for the use of advertising. They will use their advertising skills to make advertising a communication tool for marketing and favorable consumer behavior. The emphasis will be on the making of advertisements for radio, television, social media and digital media apps. This course is an advertising practicum that will train students with a real-life advertising project. Students in course will relate their already theoretical knowledge into practice while creatively exploring the background of MNCs, TNCs or any other organization and their brand(s); strategic planning of the brand, formative research, designing creative strategy, media planning and execution and evaluation of the advertising campaign of the brand. After this course, the students will be able to; handle an independent advertising campaign featuring their branding creatively or they will choose an existing brand of MNCs or TNCs and craft an advertising campaign varying from their existing campaign. This campaign will execute in the form of a project and will open for public display. The committee of examiners will evaluate the campaign. After a successful defense of their project students can independently handle a corporate or advertising campaign.

Contents

1. Introduction: How to execute a real-life advertising project
2. Breakdown of advertising project
3. Background of organization and brand; Strategic Planning; Research
4. Creative Strategy; Creative media planning; Execution and evaluation
5. Advertising research with special reference to listening and viewership habits of consumers
6. Advertising and marketing mix
7. Consumer behavior of purchasing and market segmentation.
8. Creative: copy writing; designing; production.
9. Media planning and scheduling: media planning techniques; scheduling techniques.
10. Making effective TV commercials
11. Types of TV commercials Public service, TV spots, commercial documentary, industrial, etc.
12. Production of radio spots sponsored radio commercial programs.
13. Practical: execution of the advertising campaigns
14. Advertising campaign for radio, TV, social media,
15. Advertising campaign for digital media apps and static media

Recommended Texts

1. Blakeman, R. (2015). *Advertising campaign design just the essentials*. New York: Routledge.
2. Landa, R. (2016). *Advertising by design: Generating and designing creative ideas across media* (3rded.). New Jersey: Wiley.

Suggested Readings

1. Altsteil, T., Grow, J. M., & Jennings, M. (2019). *Advertising creative: Strategy, copy, and design* (5thed.). New York: Sage.
2. Barry, P. (2016). *The advertising concept book: Think now, design later* (3rd ed.). London: Thames & Hudson.

Campaign Design is a practicum course that introduces students to the process of campaign development, management, and evaluation using the principles and strategies of integrated marketing communication, public relations and advertising. Students will also learn about the basics of campaign design, its implications and consequences. Strategic communication campaign design will also teach students to develop development campaigns by using traditional and new media tools to improve society. This course will recreate the real-world professional settings and mark your transition from academic to a professional environment. This course aims to help the students to master the elements of a strategic communication campaign through direct experience as a practitioner. Students will divide into different teams. Working in teams will develop a robust, strategic, measurable, and actionable strategic communication plan for a client assigned to by the instructor or students will choose it by themselves. This course consists of theoretical and practical knowledge.

Contents

1. Difference among Advertising, Public Relations and Marketing
2. Techniques used in campaign development.
3. Defining PR and PR Management by Objectives (MBOs)
4. Client Orientation and Ethical Issues
5. Content: Mission, Situation Analysis, Problem Statement
6. MBO Handout, Setting Goals and Objectives, Developing Strategies and Tactics
7. Formative vs. Summative Research: Making Informed Decisions
8. Elements of Campaign Design: Practical Applications of Theory
9. Campaign Planning: Techniques of Planning and scheduling
10. Mathematics Involved in Budgeting of Campaign; Timeline and Budget Development
11. Campaign Plan Presentation and Execution of campaign
12. Formative Research
13. Development of theme, copywriting: Creative aspects of a campaign
14. Campaign Implementation, Designing of Campaign: Layout, Design, thumbnail and dummy
15. Campaign Evaluation, Final campaign review
16. Report writing on campaigns
17. Review on campaign report and Exhibition of final campaigns

Recommended Texts

1. Wilson, L. J., & Ogden, J. (2016). *Strategic communications: planning for public relations and marketing* (6thed.). Iowa: Kendall Hunt Publishing.
2. Mahoney, J. (2016). *Strategic communication: Campaign planning*(2nded.). London: Oxford University Press.

Suggested Readings

1. Moriarty, S., Mitchell, N. D., Wells, W. D., Crawford, R., Brennan, L., & Spence-Stone, R. (2016). *Advertising: Principles and practice*. Australia: Pearson.
2. Stacks, D. W. (2016). *Primer of Public Relations research* (3rded.). New York: Guilford Press.

Development Support Communication

This course provides an overview of the important phenomena of development support communication (DSC). In general, the course will interpret and analyze the role of mass media in highlighting social development in society. It will enable students to learn how to utilize a mix of communication tools, channels and approaches to facilitate participation and engagement with children, families, communities, networks for positive social and behavior change in both development and humanitarian contexts. This course identifies how advertising, television, radio, newspaper, magazines and public relations affect ethnicity/culture and alternative lifestyles of rural populations and developing nations. It examines attitudes, trends and perceptions which help shape mass communication messages. The course explains how communication brings development and social change in society. The students will understand key theories around communication, development, culture, behavior and social change. They will be able to recognize the role of research, design, development, implementation and monitoring and evaluation of DSC campaigns. It will enable students to identify the steps involved in the design and development of effective, evidence-based and human rights-based strategies for development. Overall, students will have an insight into development support communication and will analyze the nature of media contents on developmental issues.

Contents

1. Concept of DSC
2. Change
3. Development Support Communication and Social Change
4. Treatment of Content
5. Role of Advocacy and Social Mobilization in DSC
6. Concept of Diffusion and Innovation
7. Planning of a DSC Campaign
8. Campaign Planning and Discussion of final projects
9. Media/Agents/Tools for DSC
10. Using Print Media for DSC

Recommended Texts

1. Heeks, R. (2017). *Information and communication technology for development (1st ed.)*. Abingdon: Routledge.
2. Melkote, S. (2015). *Communication for development: theory and practice for empowerment and social justice (3rd ed.)*. NYC: Sage.

Suggested Readings

1. Okaka, W. (2012). *Designing public awareness communication campaign: environmental public awareness evaluation research*. Riga: Lambert Academic Publishing.
2. Vihalemm, T., Keller, M., & Kissel, M. (2016). *From intervention to social change. A guide to reshaping everyday practices*. London: Routledge.

Rapid social change creates a powerful challenge to individuals and educational institutions. Technology education is not an exception. To be a useful and authentic learning area, technology education should constantly re-examine its rationale to formulate responses to changing contexts to improve the quality of learning for students. The more perspectives used for this process, the better the results should be. This course looks at technology as a social construct and examines the ways technology transforms the social world and the individuals within that world. In this course, students will explore the economic, political and social implications of recent technologies from many critical perspectives. Students will also examine the influence and effects of technology in a variety of environments including local, virtual and global communities, the workplace and the marketplace. Further, students will analyze diverse issues such as the impact of technology on democratic processes, surveillance, gender etc. Students will be able to explore several facets of social change that can influence an understanding of the aims and nature of technology education and that might contribute to its development. as social change is a very complex and dynamic phenomenon that can be considered from a variety of perspectives and is reflected in several processes.

Contents

1. Introduction to the Digital Age
2. Global Digital Development
3. Social Evolution
4. Digital Particularities
5. Globalization and Human Development
6. The Digital Divide & the Diffusion of Innovations
7. Public Policies and Private Strategies for Digital Development
8. Communication Technologies and Social Change
9. Social Construction of Technology
10. Global Content Areas Related to Social Change
11. The shift of emphasis from engaging society members primarily as producers
12. The colonization of the cognitive and moral spheres of human life by the aesthetic sphere
13. The integration of people into the technological world
14. The shift from the Welfare state to the Competition state.

Recommended Texts

1. Toyama, K. (2015). *Geek Heresy: Rescuing social change from the cult of technology* (1sted.).New York: Public Affairs.
2. Massey, G. M. (2015). *Ways of social change: Making sense of modern times*. London: Sage.

Suggested Readings

1. White, L. (2013). *Medieval technology and social change* (1sted.).Oxford: Oxford University Press.
2. Ralph, S. (2007). *Rethinking science, technology, and social change*. California: Stanford University Press.

The course intends to provide practical exposure to the students by executing their theoretical concepts of formulating campaigns for development. The students would be able to learn the stages involved in designing a campaign from a careful selection of the topic from the specialized of development journalism to its final execution. The course aims to sharpen the creative and technical skills of the students required for designing and executing a campaign. The students would be able to brainstorm for relevant yet creative topics, conduction of research, planning the objectives, goals, communication strategy, media, and budget required for designing and execution of a campaign. The role of research and planning while carefully selecting a communication strategy would be highlighted in the course. Moreover, along with the essential elements of campaign design, the process of writing a campaign report according to the APA format would also be taught in the course. On completion, students would be able to develop a better understanding of campaign design and presenting it in the form of a campaign report.

Contents

1. Process of a development communication campaign
2. Essentials of writing campaign report
3. Selection of the topic/Problem statement
4. Identifying the target audience/ Audience segmentation
5. Formulation of objectives and goals
6. Conduction of research to analyze the problem, target audience, and situation
7. Connecting the campaign with development communication approach/theoretical framework/ Model
8. Planning of communication campaign
9. Selection of communication strategy
10. Developing and designing the content for communication tools
11. Selection of media channels
12. Schedule the campaign
13. Budgeting of the campaign
14. Implementation of the campaign plan
15. Evaluation of the campaign design

Recommended Texts

1. Okaka, W. (2012). *Designing public awareness communication campaign: environmental public awareness evaluation research*. Riga: Lambert Academic Publishing.
2. Melkote, S. R., & Steeves, H. L. (2015). *Communication for development: theory and practice for empowerment and social justice* (3rded.). New York: Sage.

Suggested Readings

1. Wabwire, J. (2012). *Community participation in designing & implementation: a case of selected health communication campaigns in Nambale town, Kenya*. Riga: Lambert Academic Publishing.
2. Heeks, R. (2017). *Information and communication technology for development* (1st ed.). Abingdon: Routledge.

The course will introduce the concept of development journalism and reflect on its history and its use in different scenarios. This course brings together established expertise in Development Studies with our industry-informed provision in journalism education. Development issues such as migration, poverty, the environment, aid and governance are increasingly relevant in journalism, and this course develops a theoretical understanding of these issues alongside practical journalism skills. The course equips students with a solid grounding in key theories, concepts and debates around the development and contemporary development journalism. It will help students to differentiate between development and non-development journalism will also be discussed. Also, the students will be taught real-life case studies to illustrate how development journalism can be used as a tool for sharing development experiences. The course also highlights the importance of writing about issues of development. The course also provides an insight to a collection of useful online tools, international platforms and funding opportunities for aspiring development journalists.

Contents

1. Introduction to Development Journalism
2. Development: History, Concepts, Theories, Models and Media
3. Scope of Development Journalism
4. Journalism and Sustainable Development
5. Ecological Journalism (Eco-Journalism)
6. Reporting Migration, with a Focus on Refugees
7. Ethical Investigative Journalism
8. Digital Media, Social Networks and the Changing Face of Journalism
9. Advocacy Journalism: Participation, Representation and Community
10. Human Development: Local and Global Context

Recommended Texts

1. Abiodun, S. (2017). *Exploring journalism practice and perception in developing countries*. Pennsylvania: IGI Global.
2. Banda, F. (2015). *Teaching journalism for sustainable development*. UNESCO.

Suggested Readings

1. Lugo-Ocando, J. (2017). *Developing news: Global journalism and the coverage of "third world" development*. UK, Abingdon: Routledge.
2. Price, M, and Abbot, S. (2017). *Measures of press freedom and media contributions to development: Evaluating the evaluators* (1sted.).NYC: Peter Lang.
3. Gidreta, A. (2011). *Development journalism: Acceptability and implementation*. Riga: VDM Verlag Dr. Müller.

Print Media

The objective of this course development is to help students in developing a holistic view of reporting conflicts and violence in society and to educate the students on means and methods to reflect the same through various mediums of communication including formal media. It would expectantly provide the students with the national and international perspective on the conflict and its coverage. With this conceptual framework, the students will be taught how language, representation and framing of conflict play a key role when they write, edit or produce their reports in a conflict situation. Reporting on violent conflict may be the most dangerous assignment for a journalist. This on-the-ground perspective is critical for understanding conflict, but it also poses a serious threat to reporters in the field. Reporters, however, can also create risks for victims of conflict and can even escalate conflicts. For this reason, it is critical that journalists, as well as development professionals, approach their work with a mindset of “not harm.”

Contents

1. Conflict reporting and its history
2. The evolution of technology and conflict reporting
3. Mass media coverage of conflicts in Pakistan and the role of media in Pakistan
4. Challenges of conflict reporting in Pakistan
5. Contextualizing conflict and media coverage
6. Application of communication theories in conflict perspective
7. Objectivity vs subjectivity (and advocacy) in the context of conflict reporting.
8. Identification of stakeholders in any conflict
9. Reporting on perpetrators and victims: context and sensitivity (social, cultural, etc.)
10. Nature of conflict and overall context (information, propaganda, incitement)
11. Defining “glorification” and “sensationalism”

Recommended Texts

1. Lynch, J. (2014). *A global standard for reporting conflict*. New York: Routledge.
2. Nyatiti, E. (2013). *Media and conflict reporting*. Riga: Lambert Academic Publishing.

Suggested Readings

1. Rodgers, J. (2012). *Reporting conflict*. London: Palgrave.
2. Williams, K., & Harris, J. (2018). *Reporting war and conflict*. London: Routledge.

Newspaper production is designed to provide practical journalism experience to students through the actual production of their newspaper. The course aims at teaching the students at first hand the process of producing a newspaper from news gathering and selection to editing, composing, page makeup, use of illustration to printing. It will be a practical course and students will be expected to produce by themselves a complete daily or weekly newspaper. This will help them to learn the environment of media outlets through what phases and challenges a newspaper goes through and get to its audience. The course intends to develop skills for producing the content within a given period of time by building core concepts through practical exposure. Through this course, students would be able to understand the working of print media organizations as well as the production of newspapers with special reference to Pakistan's print media. It will also apprise the students about the basic skills of news editing, photo editing, book editing, page making and layout designing.

Contents

1. Organization of print media in Pakistan
2. Personnel administration, circulation
3. Advertising and financial administration of print media
4. Newspaper contents
5. Management of printing unit methods of composing and printing
6. News content and photo editing
7. Page making and layout
8. Book editing and production

Recommended Texts

1. Hodgson, F. W. (2011). *Modern newspaper editing and production*. London: Sage.
2. Hodgson, F.W. (2011). *Modern newspaper practice*. Oxford: Focal Press.

Suggested Readings

1. Hicks, W., Sally, A., Gilbert, H., Holmes, T., & Bentley, J. (2016). *Writing for journalists*. London: Routledge.
2. Layton, R. (2010). *Editing and news design: How to shape the news in print and online journalism*. Basingstoke:Palgrave Macmillan.
3. Ang, T. (2012). *Picture editing: An introduction*. Oxford: Focal Press.
4. Williams, P. (2014). *The computerized newspaper*. London: Oxford.

The course aims to acquaint students with an extensive range of technical skills required for sub-editing and page designing to prepare a newspaper or magazine for print. The objective of the course is to train students about the modern computer-based methods of sub-editing. Students will be trained to use advanced software available for editing/page making/ designing both for newspapers and magazines. The course aims to introduce and train the students about modern editing techniques which are being practiced in the field of journalism at Pakistani and International level. It will also acquaint students with the skills to work on various desks in the news/editing room. Students would be able to execute the taught skills related to sub-editing and page designing on software with proficiency. The contents of the course are designed to develop the basic skills of sub-editing leading to the layouts of page design with the help of advanced software.

Contents

1. Copy editing and proofreading skills
2. Elements of layout and design
3. Newspaper coverage and audience needs
4. Legal issues related to newspaper coverage and production and copyright laws
5. Advertising sales concepts
6. Page designing and types
7. Basic principle of page making
8. Editing Softwares: Illustrator, End page
9. Editing Softwares: In-page, Adobe Photoshop, Corel Draw

Recommended Texts

1. Holmes, T. (2016). *Subediting and production for journalists: Print, digital & social* (2nded.). New York: Routledge.
2. Layton, R. (2011). *Editing and news design* (1sted). Victoria: Palgrave Macmillan.

Suggested Readings

1. Keeble, R., & Reeves, I. (2015). *The newspapers handbook* (5thed.). London: Routledge.
2. Hodgson, F. W. (2013). *New subediting Apple-Mac, Quark Xpress and after* (3rded.). Burlington, MA: Focal Press.
3. Rosenauer, K. (2013). *Copy crafting: Editing for journalism today*. London: Oxford University Press.

The course is a specialized course that intends to develop not only conceptual foundation but also focuses on inculcating skills required for the production of specialized magazines. The course aims at teaching the students about the theoretical as well as practical knowledge about magazine production. It would enhance the knowledge of students about the process of producing a magazine from material gathering and selection to editing, composing, page designing and printing. Through practical work, the students will be provided an opportunity to produce a complete magazine by executing the skills of makeup and layout designs required for specialized magazine production. It intends to sharpen the creative skills of the students by providing hands-on experience of magazine production with special reference to new horizons of specialized magazines; business, fashion, science, education, and sports etc. Through this course, students would be able to learn about the process of magazine production from its initial stages to final execution.

Contents

1. Duties and qualities of a magazine editor
2. Special and important aspects of magazine journalism
3. Editorial planning and responsibilities of editorial board
4. Collection of relevant material for magazine
5. Criteria for selection of material
6. Principles and objectives of makeup/layout/title page
7. Designing makeup/layout/title of specialized magazines
8. Function and duties of makeup editor
9. Layout techniques
10. Pictorial display

Recommended Texts

1. Whittaker, J. (2017). *Magazine production*(2nded.).New York: Routledge.
2. Leslie, J. (2013). *The modern magazine: Visual journalism in the digital era*. London: Laurence King Publishing.

Suggested Readings

1. McKay, J. (2013). *The magazines handbook*(3rded.). NYC: Routledge.
2. Wolseley, R. (2012). *The magazine world: An introduction to magazine journalism*.Montana: Literary Licensing.
3. Holmes, T., & Nice, L. (2011). *Magazine journalism*.London: Sage.
4. Morrish, J. (2003). *Magazine editing: how to develop and manage a successful publication*.NYC: Routledge.

Film & Theatre

This course will focus on the critical and historical study of film with aspects incorporating digital film practice, screenwriting or reflecting on the film's role in society. It will provide an overview to film theories and methods of film analysis. It will encompass how cinema communicates, produces meanings, and constructs itself as a language. The course will enable students to demonstrate that they understand the pre-production, production, and postproduction filmmaking process. Further, they will comprehend the relationship between film form and aesthetic effect through both film analysis and when they create motion pictures. It will also allow them to exhibit a broad knowledge of film history, national cinemas and modes of production. The course tends to acquaint them with knowledge of key terms and concepts related to film and film theory along with having an understanding of major trajectories of film theory's development and their main concerns and contexts. This will help them to analyze filmic objects and experiences in precise cinematic terms (e.g. to discuss mise-en-scène, editing, cinematography, and sound, as well as genre and narrative). The students will also become aware of the basics of storytelling craft in the construction of fiction, documentary and alternative films.

Contents

1. Approaches to Film Theory
2. Researching Film: Skills and Methods
3. Experimental Film and Video Practice
4. Film and Media Cultures
5. Screen Aesthetics
6. Cinematography: Properties and Framing of the Shot
7. Mise-en-Scene: Design and Composition
8. Basics of Lighting for Film
9. Audio for Film
10. Editing for Film

Recommended Texts

1. Mittell, J., & McGowan, T. (2017). *Narrative theory and adaptation: film theory in practice*. London: Bloomsbury.
2. Brown, B. (2016). *Cinematography: Theory and practice: image making for cinematographers and directors, vol. 3* (3rd ed.). London: Routledge.

Suggested Readings

1. Ascher, S. (2013). *The filmmaker's handbook*. New York: Plume.
2. Wales, L. M. (2017). *The complete guide to film and digital production* (3rd ed.). London: Routledge.

This course is designed to develop students' knowledge and skills which stem from a study of theatre production practice, including acting, directing management, design and craft aesthetics. It will enable them to direct, design, and stage-manage a theatrical production. This will result in providing direction in the development of related professional skills. The students will develop an understanding of all aspects of theatrical production including acting, directing, design, technical, publicity. The course will help the students to apply discipline-specific skills to the creation of performance, learn collaborative skills in theatrical contexts, develop and apply process skills in production, discover problem-solving skills in the creation of artistic work and build up proficiency in skills like directing, design, technical theatre, management, playwriting, or dramaturgy. The course will also allow students to demonstrate an understanding of the different technologies and techniques used in the creation of theatre. It will allow them to build an intellectual and aesthetic understanding of the craft and technique of theatre arts, develop an appreciation of and respect for the various roles/aspects inherent within the theatrical process, explore the diversity of theatre and its intersection with community, culture and society and to produce diverse productions that challenge their creative ability.

Contents

1. Introduction to Theatrical Design
2. Stagecraft-I: Constructing, Painting, Rigging
3. Stagecraft-I: Assembling Stage Scenery and Equipment
4. Stagecraft-II: Planning, Layout, Construction
5. Stagecraft-II: Stage Setting, Tools, Material, and Resources
6. Stage Lighting: Equipment, Control Systems, Color, and Effective Lighting
7. Basic Principles of Sound
8. Directing: Play Analysis, Directing, and Stage Management.
9. Theatrical Make-Up: Purpose, Principles and Materials of Stage Make-Up

Recommended Texts

1. Hollowa, J. (2014). *Illustrated theatre production* (3rded.).London: Focal Press.
2. Gillete, J. M. (2012). *Theatrical design and production: An introduction to scene design and construction, lighting, sound, costume, and makeup* (7thed.).New York: McGraw-Hill.

Suggested Readings

1. Carver, R. K. (2017). *Stagecraft fundamentals: A guide and reference for theatrical production* (2nded.). London: Routledge.
2. Kaluta. J. (2016). *The perfect stage crew: The complete technical guide for high school, college, and community theater* (2nded.).New York: Allworth Press.
3. Gillett, C.,& Sheehan, J. (2016). *The production manager's toolkit: Successful production management in theatre and performing arts (the focal press toolkit series)* (1sted.).London: Routledge.

The objective of this course is to provide students with practical training in the creative techniques and practices and to equip them with a mix of training in filmmaking by having a realistic understanding of the filmmaker's craft along with the tools necessary to create a film. Through this course, the students will be able to identify and describe key terms, concepts, major trends and periods related to various modes of production (narrative, documentary, experimental, and/or animation). They will be able to demonstrate skills necessary to effectively collaborate and communicate on film project productions including working in groups. The course will enable students to exhibit skills required to create quality productions including skills in story development, producing, cinematography, editing, and audio production/post-production. It will also allow the development of the ability to create a working production schedule that allows time for the iterative process to incorporate feedback and critical reflection. The students will express a critical understanding of the contextual factors that shape the message in a film for a diverse audience. This will provide them with an opportunity to create media as self-expression to engage with the world around them, to reflect on social issues and to express their creative skills.

Contents

1. Storytelling and Screenwriting
2. Cinematography
3. Lighting
4. Sound Recording and Design
5. Scripting and Screenplay
6. Production
7. Post-Production
8. Visual Effects
9. Production and Art Design
10. Creative Practice

Practical: Students will be required to produce a short film for successful completion of course.

Recommended Texts

1. Wales, L.M. (2017). *The complete guide to film and digital production* (3rded.).London: Routledge.
2. Honthaner, E.L. (2010). *The complete film production handbook* (4thed.).Oxford: Elsevier.

Suggested Readings

1. Braveman, B. (2013). *Video shooter: mastering storytelling techniques* (3rded.).London: Focal Press.
2. Chang, J. (2011).*Filmcraft: editing*. Oxford: Elsevier.
3. Ryan, M. (2017). *Producer to producer: a step-by-step guide to low-budget independent film producing* (2nded.).California: Michael Wiese Productions.

In this course, students will learn technical and practical skills for producing different genres of theatre. The students will be working with digital technology to create lighting, sound and digital design for a range of live staged events. This will help them to discover their areas of interest in theatre production and practice them accordingly. They will learn to work in collaborative/artistic ensembles; specifically enhancing skills of listening/respect towards others. This will help them possess a broad appreciation for theatre arts performance and production. The course will make them exhibit a fundamental working knowledge of the basic areas of theatre art. It will create a practical understanding of the rehearsal and performance process. The students will also be able to demonstrate their understanding of stage mechanics and the safe operation of equipment and rigging systems. It will also enable the students to get competencies in direction by cohesively and specifically analyzing a play by paying particular attention to given circumstances, environmental facts, character analysis, spine & scoring. They will further express their understanding of the application of the responsibilities of theatrical production personnel in the run of a production.

Contents

1. Building of Theatre
2. Play Writing
3. Plays on Stage (Comedy, Musical, Serious, Mayam).
4. Stage Management (Audio, video, props, costumes)
5. Stagecraft
6. Scenic Design (Constructing sceneries)
7. Lighting Design (Stage lighting)
8. The Technical Production
9. The Speaking Voice for Theatre
10. Scene Study (rehearsals)

Recommended Texts

1. Carver, Rita Kogler. (2017). *Stagecraft fundamentals: a guide and reference for theatrical production* (2nded.).London:Routledge.
2. Hollowa, John. (2014). *Illustrated theatre production* (3rded.).London: Focal Press.

Suggested Readings

1. Gillete, J. Micheal. (2012). *Theatrical design and production: An introduction to scene design and construction, lighting, sound, costume, and makeup* (7thed.).NYC: McGraw-Hill.
2. Kaluta. J. (2016). *The perfect stage crew: the complete technical guide for high school, college, and community theater* (2nded.).NYC: Allworth Press.
3. Kinckman, L. (2016). *The stage manager's toolkit: templates and communication techniques to guide your theatre production from first meeting to final performance (the focal press toolkit series)* (2nded.).Routledge: London.